

Methodological questionnaire

Statistics of employment, wages and hours of work derived from establishment surveys

The objective of this questionnaire is to obtain information about the most important features of the establishment survey(s) carried out in your country since 1990, that are used as sources of statistics of employment, wages and/or hours of work.

Please use as many questionnaires as there are establishment sources for these statistics. For each type of survey, please respond with reference to the latest (most recent) exercise. If you have any questions on which surveys should be covered by this questionnaire, please contact sources@ilo.org before completing the questionnaire. In case the most recent survey was conducted before 1990, please complete only section A. Identification.

This questionnaire is designed to require only a minimum of textual response. The use of pre-coded responses facilitates response but increases the number of pages in the questionnaire. The accompanying document provides international definitions and links to international classifications mentioned in this questionnaire.

We welcome any comments regarding this questionnaire (item J1. "Additional comments"). You can save and print the completed questionnaire at your convenience. Once finished, you can send it to us by clicking the submit button at the end of the questionnaire or by sending a saved copy of the completed questionnaire to sources@ilo.org.

Thank you for your cooperation.

	A. Identification
A1. Country	The Netherlands
A2. Title of the survey	Employment and Wages
A3. Organisation(s) responsible	Statistics Netherlands
A4. Website where additional information can be found:	www.cbs.nl

B. Periodicity and coverage

B1. Periodicity: The survey is carried our	t				
Once a year, continue to B2					
○ Two times a year/half yearly, continue	to B2				
Cevery quarter, continue to B2					
• Every month, go to B3					
Cevery months, continue to B2					
○ Every years, go to B3					
○ Ad hoc survey, continue to B2					
			ations which are registered in the Labour's Benefits Data nds on the company tax declaration periodicity.	base, at th	ie
B2. Months of the survey: the survey	is carrie	d out in t	the following months		
☐ January ☐ February					
March April					
☐ May ☐ June					
☐ July ☐ August					
☐ September ☐ October					
□ November □ December					
B3. Year the survey started: 2006					
B4. Industry coverage: The survey inclu	ides esta	blishment	ts in the following ISIC rev. 4 groups		
A. Agriculture, forestry and fishing	Yes	○ No	L. Real estate activities	Yes	○No
B. Mining and quarrying	Yes	○ No	M. Professional, scientific and technical	O V	O NI=
C. Manufacturing	Yes	○ No	activities	Yes	() NO
D. Electricity, gas, steam and air conditioning supply	Yes	○ No	N. Administrative and support support service activities	Yes	○ No
E. Water supply, sewerage, wast management and remediation act.	Yes	○No	O. Public administration; compulsory social security	Yes	○ No
F. Construction	Yes	○ No	O. Defense	Yes	○No
G. Wholesale and retail trade; repair of	© Vos	○ No	P. Education	Yes	○No
motor vehicles	Yes	ONO	Q. Human health and social work activities	Yes	○No
H. Transportation and storage	Yes	○No	R. Arts, entertainment and recreation	Yes	○No
I. Accomodation and food service	Yes	○ No	S. Other service activities	Yes	○No
activities	(Tes	ONO	T. Activities of household as employers	Yes	○ No
J. Information and communication	Yes	○ No	U. Activities of extraterritorial organizations and bodies	Yes	○ No
K. Financial and insurance activities	Yes	○ No			
			the Labour and Benefits Database, because they all must recomplete ISIC population.	make tax	

All establishments with at least workers/employees	B5. Size covera	ge: The survey covers							
B6. Geographical coverage: The survey covers the © Whole country Whole country, excluding the following remote/marginal areas: Capital city (an include surrounding areas) The following main cities: Only urban areas Other geographical coverage: B7. Worker coverage: The survey covers the following status in employment categories (a) All persons in the payroll (b) Only Paid employees (c) Only Manual / blue collar workers/wage earners/ production workers/ operatives, etc. (d) Only Non-manual /white collar/administrative workers (e) Paid employees on a working proprietors (i.e., own account workers or employers) Yes © No (f) All persons engaged (Paid employees, working proprietors and unpaid family workers) Yes © No The following groups are included: Pieceworkers Part time employees © Yes No Trainees Seconded employees © Yes No Employees absent from work the workers from temporary work agencies © Yes No Employees absent from work the ontire reference period without pay Casual and temporary employees © Yes No Employees on probation © Yes No Managers © Yes No Employees on probation © Yes No Morkers from temporary work agencies © Yes No Employees on probation © Yes No Non-adults/workers below a certain age © Yes No Homeworkers © Yes No Universery of Yes No Subcontracted workers Other workers not mentioned above:	All establishm	ents of any size							
B6. Geographical coverage: The survey covers the (i) Whole country Whole country, excluding the following remote/marginal areas: Capital city (can include surrounding areas) The following main cities: Only urban areas Other geographical coverage: B7. Worker coverage: The survey covers the following status in employment categories (a) All persons in the payroll (b) Only Paid employees (c) Only Manual / blue collar workers/wage earners/ production workers/ operatives, etc. (d) Only Non-manual /white collar/administrative workers (e) Paid employees and working proprietors (i.e., own account workers or employers) (f) All persons engaged (Paid employees, working proprietors and unpaid family workers) The following groups are included: Pieceworkers (i) Yes No Apprentices (i) Yes No Employees absent from work the workers from temporary work agencies (i) Yes No Employees on probation (ii) Yes No Employees on probation (iii) Yes No Homeworkers (i	All establishm	ents with at least 1 w	orkers/e	mployees					
Whole country Whole country, excluding the following remote/marginal areas: Capital city (can include surrounding areas) The following main cities: Only urban areas Other geographical coverage: B7. Worker coverage: The survey covers the following status in employment categories (a) All persons in the payroll (b) Only Paid employees (c) Yes No (c) Only Manual / blue collar workers/wage earners/ production workers/ operatives, etc. (d) Only Non-manual / white collar/administrative workers (e) Paid employees and working proprietors (i.e., own account workers or employers) Yes No The following groups are included: Pieceworkers Part time employees Yes No Trainees Yes No Seconded employees Yes No Employees absent from work the entire reference period without pay Casul and temporary work agencies Yes No Supervisors Yes No Workers from temporary work agencies Yes No Supervisors Yes No Workers paid on commission Yes No Non-adults/workers below a certain age Yes No Workers paid on commission Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Other size cov	verage:							
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(a) All persons in the payroll (b) Only Paid employees (c) Only Manual / blue collar workers/wage earners/ production workers/ operatives, etc. (d) Only Non-manual / white collar/administrative workers (e) Paid employees and working proprietors (i.e., own account workers or employers) (f) All persons engaged (Paid employees, working proprietors and unpaid family workers) The following groups are included: Pieceworkers Pieceworkers Pieceworkers Pers Part time employees Pyes No Seconded employees Pyes No Employees absent from work the entire reference period without pay Casual and temporary work agencies Pyes No Employees on probation Pyes No Supervisors Pyes No Managers Pyes No Workers paid on commission Pyes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling									
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(c) Only Manual / blue collar workers/wage earners/ production workers/ operatives, etc. (d) Only Non-manual / white collar/administrative workers (e) Paid employees and working proprietors (i.e., own account workers or employers) (f) All persons engaged (Paid employees, working proprietors and unpaid family workers) The following groups are included: Pieceworkers (a) Yes (a) No Apprentices (b) Yes (b) No Apprentices (c) Yes (c) No Apprentices (e) Yes (c) No Apprentices (f) Yes (c) No Appren	(a) All persons in	the payroll				○ Yes	No		
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The following groups are included: Pieceworkers Part time employees Part time employees Peconded emplo	(e) Paid employe	es and working proprietors (i.e., own	account w	orkers or employers)	○Yes	No		
Pieceworkers Part time employees Seconded employees Workers from temporary work agencies Casual and temporary employees Supervisors Managers Yes No Employees absent from work the entire reference period without pay Employees on probation Foreign employees Yes No Workers paid on commission Yes No No Non-adults/workers below a certain age Yes No Volunteer workers Yes No Subcontracted workers Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	(f) All persons en	gaged (Paid employees, wor	king pro	orietors an	d unpaid family workers)	○ Yes	No		
Pieceworkers Part time employees Seconded employees Workers from temporary work agencies Casual and temporary employees Supervisors Managers Yes No Employees absent from work the entire reference period without pay Employees on probation Foreign employees Yes No Workers paid on commission Yes No No Non-adults/workers below a certain age Yes No Volunteer workers Yes No Subcontracted workers Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	The following gro	oups are included:							
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Workers from temporary work agencies Yes No entire reference period without pay Casual and temporary employees Yes No Employees on probation Yes No Supervisors Yes No Foreign employees Yes No Managers Yes No Workers paid on commission Yes No No Non-adults/workers below a certain age Yes No Homeworkers Yes No Volunteer workers Yes No Subcontracted workers Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Part time em	ployees	Yes	○ No	Trainees			Yes	○No
Workers from temporary work agencies Yes No Employees on probation Yes No Supervisors Yes No Foreign employees Yes No Managers Yes No Workers paid on commission Yes No Non-adults/workers below a certain age Yes No Volunteer workers Yes No Subcontracted workers Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Seconded en	nployees	Yes	○ No	Employees absent from	n work tl	ne	○ Vaa	⊙ No
Supervisors	Workers fror	m temporary work agencies	Yes	○ No	entire reference period	withou	t pay	() res	(NO
Managers O Yes O No Workers paid on commission O Yes O No Non-adults/workers below a certain age O Yes O No Homeworkers O Yes O No Subcontracted workers O Yes O No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Casual and te	emporary employees	Yes	○ No	Employees on probatio	n		Yes	\bigcirc No
Non-adults/workers below a certain age	Supervisors		Yes	○ No	Foreign employees			Yes	○No
Volunteer workers Yes No Subcontracted workers Yes No Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Managers		Yes	○ No	Workers paid on comm	ission		Yes	○No
Other workers not mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Non-adults/v	workers below a certain age	Yes	○ No	Homeworkers			Yes	○No
mentioned above: Every worker who is on the payroll and gets a wage, is included; moreover trainees and apprentices who only get travelling	Volunteer wo	orkers	○ Yes	No	Subcontracted workers	;		○ Yes	No
	Further								

comments or explanations (if needed):

registered on the payroll of the temporary agency.

B8. Institutional sector coverage: The su	urvey covers		
Establishments in the the private sector			
Establishments in the the public sector			
Unincorporated establishments			
Non-profit institutions			
Foreign establishments located within the o	country	● Yes ○ No	
Establishments which did not operate part	of the reference period	○ Yes	
National establishments located abroad		○ Yes	
The state of the s		f establishments not already mentioned above	
Included are all resident institutional units who ma	ake wage tax declarations for t	the Dutch Tax Authority.	
C. (Concepts and operation	nal definitions	
	C1. EMPLOYME	ENT	
C1a. The survey measures EMPLOYMEN	IT	1b ○ No, go to C2	
C1b. Operational definition: EMPLOYME	ENT relates to		
○ The total number of workers, on:	○ A specific day:		
	○ The month of the surv	vey	
	○ The quarter of the sur	rvey	
	○ The whole year		
	Other:		
• The average number of workers during:	○ A specific pay period		
	The month of the surv	vey	
	○ The quarter of the sur	rvey	
	The whole year		
	Other:		
Other: We publish average number of jobs of volume-registration.	during the year. We can calcula	late all of the above numbers because the Database contains a	
C1c. The worker coverage is			
The same as the survey coverage (c.f. B7	·.)		
A different coverage:			\neg
5			
			_
C1d. Further comments			
or explanations (if needed):			

C2. Earnings

C2a. The survey measures EARNINGS Yes, contin	nue to C2b No, go to C3a
C2b. EARNINGS relates to:	
	de by the employer in respect of taxes, contributions of employees to emes, union dues, life insurance premiums, etc.)
○ NET earnings -> Deductions are made for:	
Workers' contributions to compulsory social sec	curity schemes Yes No
- Health related	○ Yes ○ No
- Pension	○ Yes ○ No
- Unemployment	○ Yes ○ No
Union dues	○Yes ○ No
Advanced contributions to income tax	○ Yes ○ No
Other: The database contains gross earnings plus mo earnings components separately.	st most
C2c. The worker coverage is	C2d. and the reference period is
The same as the survey coverage	The same reference period as employment
○ A different coverage:	○ A specific week
	A specific month
	Another reference period:
C2e. Earnings includes:	
(a) Payments in kind	• Yes No Further comments or explanations (if needed):
(b) Cost of living allowances	○ Yes No
(c) Family allowance allowances	○ Yes No
(d) Other allowances in cash	Yes ○ No
(e) Payments for time not worked	
(f) Overtime payments	Yes ○ No
(g) End of year bonuses	Yes ○ No
(h) Profit sharing bonuses	Yes ○ No
(i) Other regular bonuses paid every pay period	Yes ○ No
(j) Bonuses paid irregularly	
(k) Payments for periods outside the reference perio	d
(I) Payments for items required by the job	○ Yes
(m) Tips and gratuities distributed by the employer	○ Yes No
(n) Severance and termination pay	● Yes ○ No
(o) Employers' contributions to workers' social security schemes (p) Other	
components not mentioned above	

C3. Wage rates

C3a. The survey measures WAGE RATES		o C3b	No, go to C4	
C3b. Time unit: WAGE RATES are reques	ited	C3 c	c. Concept:	
○ per hour○ per day		()	Minimum or standard wage rates	
○ per week			laws	○ Yes ○ No
Oper month			regulations	○ Yes ○ No
Other time unit:			collective agreements	○ Yes ○ No
			arbitral awards	○ Yes ○ No
		_	Nage rates actually paid	
C3d. The worker coverage is		C3e. and	the reference period is	
○ The same as the survey coverage		○The sar	me reference period as employn	nent
○ A different coverage:		○ A speci	fic week	
		○ A speci	fic month	
		○ Anothe	er reference period:	
C3f. Wage rates includes:				
(a) Payments in kind	○ Yes ○ No			
(b) Cost of living allowances	○ Yes ○ No			
(c) Family allowances				
(d) Other allowances in cash	○ Yes ○ No			
(e) Payments for time not worked	○ Yes ○ No			
(f) Overtime payments				
(g) Other components not mentioned above				
Further comments or explanations (if needed):				
	C4. Compensa	ition of er	mployees or Labour Cost	
C4a. The survey measures COMPENSATION LABOUR COST	ON OF EMPLOYEES o	or	Yes, continue to C4b	No, go to C5
C4b. The worker coverage is		C4c. a	and the reference period is	
○ The same as the survey coverage		○ The	e same reference period as emp	loyment
○ A different coverage:		○ A s	pecific week	
		○ A s	pecific month	
		\bigcirc A c	lifferent reference period:	
L				

(a) Payments in kind (b) Cost of living allowances (c) Family allowance allowances (c) Family allowance in cash (d) Other allowances in cash (e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (l) Other regular bonuses poid every year (l) Benuses paid irregularly (k) Payments for periods outside the reference period (l) Payments for periods outside by the employer (l) Payments for items required by the employer (l) Period Payments for periods outside by the employer (l) Payments for periods outside by the employer (l) Period Payments for periods outside by the employer (l) Period Payments for periods outside periods outside periods (l) Period Payments for periods outside periods (l) Period Payments for periods outside periods (l) Period Payments for period	C4d. Compensation of employees or Labour cost includes:	
(c) Continuation c	(a) Payments in kind	○ Yes ○ No Further comments or explanations (if
(d) Other allowances in cash (e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (h) Profit sharing bonuses (h) Payments for tems required by the employer (h) Sharing and gratuities distributed by the employer (h) Employers' contributions to workers' social security schemes (h) Workers' social benefits provided by the employer (h) Employers' contributions to workers' social security schemes (h) Workers' social benefits provided by the employer (h) Employers' expenses for welfore services (h) Employment related subsidies received by the employer (h) Employment related subsidies received by th	(b) Cost of living allowances	○ Yes ○ No needed):
(e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (h) Profit sharing bonuses (i) Other regular bonuses paid every year (ii) Other regular bonuses paid every year (iii) Bonuses paid irregularly (iv) Other regular bonuses paid every year (iv) Other regular bonuses (iv	(c) Family allowance allowances	○ Yes ○ No
(g) End of year bonuses (h) Profit sharing bonuses (h) Profit sharing bonuses (h) Profit sharing bonuses (l) Other regular bonuses paid every year (l) Bonuses paid irregularly (k) Payments for periods outside the reference period (l) Payments for items required by the job (l) Payments for items required by the job (l) Fayments for items required by the job (l) Fayments for items required by the employer (l) Severance and termination pay (l) Employers' contributions to workers' social security schemes (la) Employers' cost of training (la) Employers' expenses for welfare services (la) Employers' expenses for welfare services (la) Taxes paid by the employer on employment payrollis, etc. (l) Employment related subsidies received by the employer (la) Other (components not mentioned above C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (l) Expension for the survey measures CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Expl	(d) Other allowances in cash	○ Yes ○ No
(g) End of year bonuses (h) Profit sharing bonuses (r) Other regular bonuses paid every year on the paid of	(e) Payments for time not worked	○ Yes ○ No
(h) Profit sharing bonuses (i) Other regular bonuses paid every year (j) Bonuses paid irregularly (k) Payments for periods outside the reference period (Yes No (l) Payments for items required by the job (r) Tips and gratuities distributed by the employer (n) Tips and gratuities distributed by the employer (r) Employers' contributions to workers' social security schemes (Yes No (g) Workers' social benefits provided by the employer (q) Employers ocal sheenfits provided by the employer (q) Employers' expenses for welfare services (y) Employers' expenses for welfare services (y) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (y) Other C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b (No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK Poss, No (c) Establishments' internal regulations (Yes No Collective agreements (Yes No Cother C5c. Information is requested bout normal hours (per day (per week C5d. Information is requested in C5f. And the worker coverage is C5f. And the worker coverage is C5f. Another coverage: C5d. Information is requested in	(f) Overtime payments	○ Yes ○ No
(i) Other regular bonuses paid every year (ij) Bonuses paid irregularly (ij) Bonuses paid irregularly (iv) Payments for periods outside the reference period (iv) Payments for periods outside the reference period (iv) Payments for items required by the job (iv) Pes No (iv) Figs and gratuities distributed by the employer (iv) Employers' contributions to workers' social security schemes (iv) Employers' esci of training (iv) Employers' expenses for welfare services (iv) Employers expenses for welfare services (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other	(g) End of year bonuses	○ Yes ○ No
(i) Bonuses paid irregularly (ii) Bonuses paid irregularly (iii) Payments for periods outside the reference period (iii) Payments for items required by the job (iv) Payments for items required by the job (iv) Yes (iv) No (iv) Tips and gratuities distributed by the employer (iv) Severance and termination pay (iv) Employers' contributions to workers' social security schemes (iv) Employers' contributions to workers' social security schemes (iv) Employers' cost of training (iv) Employers' expenses for welfare services (iv) Tips part of training (iv) Employers' expenses for welfare services (iv) Employers' expenses for welfare services (iv) Employers' expenses for welfare services (iv) Employers related subsidies received by the employer (iv) Other C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (Yes, continue to C5b) (iv) No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (iv) Yes (iv) No Collective agreements (iv) Yes (iv) (iv) No Collective agreements (iv) Yes (iv) (iv) No (iv) (iv) No (iv) No (iv) No (iv) (iv) (iv) (iv) (iv) (iv) (iv) (iv)	(h) Profit sharing bonuses	○ Yes ○ No
(k) Payments for periods outside the reference period (l) Payments for items required by the job (r) Fayments for items required by the employer (r) Fayments for items for it	(i) Other regular bonuses paid every year	○ Yes ○ No
(I) Payments for items required by the job (The sand gratuities distributed by the employer (The sand gratuities distributions to workers' social security schemes (The sand gratuities distributed by the employer (The same as for wages (The same as for wages)	(j) Bonuses paid irregularly	○ Yes ○ No
(m) Tips and gratuities distributed by the employer (n) Severance and termination pay (v) Employers' contributions to workers' social security schemes (v) Employers' cost of training (r) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (v) Employment related subsidies received by the employer (v) Other C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (2 Yes, continue to C5b) (n) Other C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes) No Collective agreements (Yes) No Coll	(k) Payments for periods outside the reference period	○ Yes ○ No
(n) Severance and termination pay (o) Employers' contributions to workers' social security schemes Yes No (p) Workers' social benefits provided by the employer (q) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employement related subsidies received by the employer (vu) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b © No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Yes No Collective agreements Yes No	(I) Payments for items required by the job	○ Yes ○ No
(a) Employers' contributions to workers' social security schemes	(m) Tips and gratuities distributed by the employer	○ Yes ○ No
(p) Workers' social benefits provided by the employer (q) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (Yes, continue to C5b) No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes) No Collective agreements (Yes) No Establishments' internal regulations (Yes) No Cother (Per day per day per day per week Other (Per pay period per month other: C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is Days (The same reference period as for wages) Half days (Another reference period: Another coverage:	(n) Severance and termination pay	○ Yes ○ No
(q) Employers' cost of training	(o) Employers' contributions to workers' social security schemes	Yes ONo
(r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes No Collective agreements (Yes No Establishments' internal regulations (Yes No Cother C5c. Information is requested about normal hours (Per day (Per week (Per pay period (Per month (Other) (The same reference period is C5d. Information is requested in C5f. And the worker coverage is C5d. Information is requested in C5f. Another coverage: (Half days (Another reference period: (Another coverage:	(p) Workers' social benefits provided by the employer	○Yes ○No
(s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other Components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK	(q) Employers' cost of training	○Yes ○No
(t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations C9es No C5c. Information is requested about normal hours Per day per day per week Other C5d. Information is requested in C5d. Information is requested in C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is C5d. Information is requested in C5d. Information is requested in C5d. Information is requested in C5d. Another coverage is C5d. Another coverage: C5d. Hours Another reference period: Another coverage:	(r) Employers' expenses for welfare services	○Yes ○No
C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK	(s) Taxes paid by the employer on employment payrolls,etc.	○Yes ○No
C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Yes No Collective agreements Yes No Establishments' internal regulations Yes No Cper day per week Other Oper month other: C5d. Information is requested in C5f. And the worker coverage is Days The same reference period as for wages Half days Another reference period: Hours Minutes	(t) Employment related subsidies received by the employer	○Yes ○No
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Yes No Collective agreements Yes No Establishments' internal regulations Yes No Other	components not	
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:	mentioned above	
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:		
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:		
C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Oyes ONo Establishments' internal regulations Other C5c. Information is requested about normal hours Oper day Oper week Oper pay period Oper month Oother: C5d. Information is requested in C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is C5f. And the worker coverage is C5f. Another coverage: Ohours Ohours Minutes	C5. Contractual/Norma	al hours of work
Laws or regulations Collective agreements Yes No Per day per week Other C5d. Information is requested in C5d. And the worker coverage is C5f. And the worker coverage is The same as for wages Another reference period: Another coverage:	C5a. The survey measures CONTRACTUAL/NORMAL HOURS O	F WORK Yes, continue to C5b No, go to C6
Collective agreements Other Cother	C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to ho	ours fixed by:
Collective agreements Yes No per day per week Other C5d. Information is requested in C5d. Information is requested about normal hours per day per week other: C5f. And the worker coverage is C5f. And the worker coverage is The same as for wages Another reference period: Another coverage:	Laws or regulations	
Establishments' internal regulations Other Other C5d. Information is requested in Days Half days Another reference period: Another coverage: Hours Minutes		·
Other Other Oper pay period per month other: C5d. Information is requested in C5e. The reference period is Days The same reference period as for wages Half days Another reference period: Another coverage: Hours Minutes		
C5d. Information is requested in C5e. The reference period is Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes		
C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is The same reference period as for wages Half days Another reference period: Another coverage:	Other	
C5d. Information is requested in Days Half days Hours Minutes C5e. The reference period is C5e. The reference period is C5f. And the worker coverage is The same reference period as for wages Another reference period: Another coverage:		•
 Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes 		Oother:
 Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes 	C5d Information is requested in C5e. The reference ne	riod is C5f And the worker coverage is
Half daysAnother reference period:HoursMinutesAnother coverage:		
○ Hours ○ Minutes		
○ Minutes	•	Allottiei coverage.
COORDINATE OF THE CONTROL OF THE CON		
	Other time unit.	

C6. Hours paid for

C6a. The survey measures HOURS PAIL	FOR • Yes, continue to C6b No, go to	C7
C6b. Information is requested in	C6c. The reference period is	C6d. And the worker coverage is
○ Days	• The same reference period as for wages	The same workers as for wages
○ Half days	○ Another reference period:	○ Another coverage:
Hours		
○ Minutes		
Other time unit:		
C6e. Hours paid for includes time paid	due to	
(a) Overtime	● Yes ○ No (h) Down time (including stand	by time) • Yes • No
- Paid at special rates	• Yes No (i) Time not worked (absence from	m work) • Yes • No
- Paid at normal rates	Yes ● No - Vacation time	
- Compensated with time off	○ Yes • No - Sick leave	● Yes ○ No
(b) Work at home	● Yes ○ No - Occupational injuries	
(c) Travelling time required by the job	○ Yes No - Labour disputes	
(d) Meal breaks	Yes No - Other time not worked	
(e) Commuting time	○ Yes No (j) Other:	
(f) Time for preparation	• Yes ONo	
(g) Training time	●Yes ○No	
Further comments or explanations (if needed):		
C6f. The survey measures ABSENCE FR	OM WORK separately Yes No	
C6g. The survey measures OVERTIME s	separately Yes • No	
	C7. Hours actually worked	
C7a. The survey measures HOURS ACT	UALLY WORKED Yes, continue to C7b	No, go to C8
C7b. Information is requested in	C7c. The reference period is	C7d. And the worker coverage is
○ Days	○ The same reference period as for wages	○ The same workers as for wages
○ Half days	○ Another reference period:	○ Another coverage:
○ Hours		
○ Minutes		
Other time unit:		

C7e. Hours actually worked includes time paid due to (a) Overtime Yes No (h) Down time (including stand by time) - Paid at special rates Yes No (i) Time not worked (absence from work) ○Yes ○No - Paid at normal rates - Vacation time - Compensated with time off ○Yes ○No - Sick leave ○Yes ○No - Unpaid and not compensated with time off - Occupational injuries ○Yes ○ No (b) Work at home ○ Yes ○ No - Labour disputes ○Yes ○No (c) Travelling time required by the job ○Yes ○No - Other time not worked ○Yes ○No (j) Other: (d) Meal breaks (e) Commuting time ○Yes ○No (f) Time for preparation ○ Yes ○ No (g) Training time ○Yes ○No **Further comments** or explanations (if needed): **C7f.** The survey measures **ABSENCE FROM WORK** separately ○ Yes ○ No ○Yes ○No **C7g.** The survey measures **OVERTIME** separately **C8.** Other topics **C8a.** The survey measures **LABOUR TURNOVER** Yes, continue to C8b No, go to C9a **C8b. LABOUR TURNOVER** includes the following components Workers who were hired ○ Yes ○ No Workers who were fired ○Yes ○No Workers who resigned ○Yes ○No Workers who retired ○Yes ○No Other **C8c.** The **reference period** is ... **C8d.** and the worker coverage is ... The same workers as hours paid/hours actually The same reference period as hours paid/hours actually worked worked Another reference period: Another coverage: Yes, continue to C11b **C9a.** The survey measures **VACANCIES** No, go to C10 **C9b. VACANCIES** are defined as: C10. Other topics: The survey measures other topics not mentioned above, namely ...

D. Classifications **D1. Establishment size:** The establishment size categories used to group establishments are ... 1-9; 10-99; 100+

D2a. Industry (branch o	of economic activity): The classification used to code industry is (based on)
○ ISIC rev 2	
○ ISIC rev 3, 3.1	
O ISIC rev 4	
NACE, NAICS	
National classification:	
National classification.	
Other:	
D2b. Number of groups of	listinguished at the most detailed level when coding industry 272 groups
D2c. Computer assisted/a	automatic coding is used Yes No
D2d. If not using ISIC, it i	s convertible to ISIC:
Yes, to	
() 131C, 1CV. 2	2e. The most important deviations between the classification used and the international
O ISIC, rev. 3	assification (at the Section - one digit - level) are:
○No	
D3a. Occupation: If info	rmation by occupation is collected, the classification used to code occupation is (based on):
○ISCO-68	
○ ISCO-88	
○ ISCO-08	
National classification:	
Other:	
D3b. Number of groups	listinguished at the most detailed level when coding occupation groups
D3c. Computer assisted/a	automatic coding is used Yes No
D3d. If not using ISCO, it	is convertible to ISCO
Yes, to	
◯ ISCO-68	D3e. The most important deviatio ns between the classification used and the international
	classification (at the Major Group - one digit - level) are:
◯ ISCO-08	
○ No	

Standard Classification of Labour Cost	
Yes No D4b. If no, the most important differences betwee classification are:	veen the national classification and the international
Payments in kind (group IV) include Cost of welfare services (group VIII)	workers' housing borne by employers (group V) and Cost of
☐ Direct wages and salaries (group I) and Remo	uneration for time not worked (group II) are merged
Other differences:	
D5. The survey uses other classifications, as follows:	
☐ Geographical regions	
Legal status of the establishment (i.e., institutional sector, ty	pe of ownership, etc.).
Cooperatives are separetely identified Yes No	
X Others: sex, age, full time/part time, sector according to collective lab	pour agreement
D6. Further comments or	
explanations (if needed):	
E. Questionna	re design
E1. Number of questionnaires: the survey uses	
One questionnaire	
Different types of questionnaires for different types of economic units:	
types of conforme dimes.	
One questionnaire for the economic unit as a whole, one for v	
• Other: We use the already existing Labour and Benefits Database which	i has one format for all types of economic units
E2. The unit(s) of observation: Information is obtained	
For the establishment as a whole (go to E3)	CYes ● No
For (groups of) occupations within the establishment (go to E3)	CYes ● No
For each individual worker in the establishment (go to E4)	
For a sample of workers in the establishment (go to E4)	⊖Yes No

D4a. Labour cost components: If measuring labour cost, the classification of labour cost components is the International

Disaggregations	Employment	Wages concept (earnings, wage rates, etc	Working time conce	epts
Sex	П	П		
Age group				
Education level categories				
Occupation				
Manual/non-manual				
Full-time/part-time				
Skilled/semi-skilled/unskilled				
Casual/permanent worker				
Apprentices				
Adults/young workers				
Other disaggregation:				
X SexX Age (adults/young)				
 □ Education level □ Occupation ⋈ Full time/part time schedule ⋈ Casual/permanent status ⋈ Apprentices 	residence, nationality, te	mporary/permanent contract		
 □ Education level □ Occupation ⋈ Full time/part time schedule ⋈ Casual/permanent status ⋈ Apprentices ⋈ Other information: 				Compensation o employees or labour cost
 ☐ Education level ☐ Occupation ☒ Full time/part time schedule ☒ Casual/permanent status ☒ Apprentices ☒ Other information: Country of E5. Wage components: the survey		separately for	Earnings	employees or
 □ Education level □ Occupation ⋈ Full time/part time schedule ⋈ Casual/permanent status ⋈ Apprentices ⋈ Other information: Country of E5. Wage components: the survey Payments in kind		separately for		employees or
□ Education level □ Occupation □ Full time/part time schedule □ Casual/permanent status □ Apprentices □ Other information: □ Country of		separately for	Earnings	employees or
□ Education level □ Occupation □ Full time/part time schedule □ Casual/permanent status □ Apprentices □ Other information: □ Country of □ Country o		separately for	Earnings	employees or
□ Education level □ Occupation □ Full time/part time schedule □ Casual/permanent status □ Apprentices □ Other information: □ Country of □ Country o	obtains information	separately for	Earnings	employees or labour cost
□ Education level □ Occupation □ Full time/part time schedule □ Casual/permanent status □ Apprentices □ Other information: □ Country of □ E5. Wage components: the survey □ Payments in kind □ Cost of living allowances □ Family allowances □ Overtime payment □ Employers' social security contributes	obtains information	separately for	Earnings	employees or
□ Education level □ Occupation □ Full time/part time schedule □ Casual/permanent status □ Apprentices □ Other information: □ Country of □ E5. Wage components: the survey □ Payments in kind □ Cost of living allowances □ Family allowances □ Overtime payment □ Employers' social security contribution	v obtains information	separately for	Earnings	employees or labour cost
 □ Education level □ Occupation ⋈ Full time/part time schedule ⋈ Casual/permanent status ⋈ Apprentices 	v obtains information	separately for	Earnings	employees or labour cost

F. Sample design **F1.** The **sampling unit(s)** is/are ... (all relevant options are indicated) ☐ Enterprise ☐ Establishment ☐ Employee Other: **F2.** The **sample frame** is ... (all relevant options are indicated) ■ Business register Employee or population register Area frame F3. The sources of information used to construct the register are ... (all relevant options are indicated) Economic, Industrial, Establishment census Agricultural census Registers kept by the government ☐ Industrial/bussines directories Licence records Sales tax records Income tax records Unemployment insurance records Pension coverage records Other, namely: Records of workers or employers' associations Field operations Other, namely: F4. Frame coverage: The percentage of all paid employees and/or economic units covered by the sample frame ... 100 % of all employees, and/or 100 % of all economic units **F5.** Updating frequency: The sample frame is updated ... ○ Every months Every years Continually O Not updated with a specific frequency Never updated **F6.** Type of sample Complete enumeration, go to F10 Random sample, go to F7 OPurposive sample, go to F10 Other, go to F10:

F7. The sample is stratified
○Yes: ○No
☐ By region/location
☐ By industry
☐ By public and private sectors
☐ By size (or number of workers) the strata are the same as those indicated in D1 above: ○Yes: ○ No
Establishments above this size are included with certainty in the sample
Other strata:
F8. Sample error - relative standard error for each concept (may be percentages or ranges of percentages)
13. Sample error - relative standard error for each concept (may be percentages or ranges or percentages)
F9. Sample size: The number of economic untis and/or workers in the final sample (or an estimate of the relative size)
economic units (establishments/enterprises) % of economic units
workers % of all workers
F10. Further comments or
explanations (if needed):
G. Data collection
G1. Method(s) of data collection: Data are collected through (more than one option may be selected)
Personal interview G2. If personal or telephone interview, Yes No
Telephone interview computer assisted interview is used
☐ Mail
Online/web based questionnaire
Other, namely: The data are collected from the Labour and Benefits Database. The data therein are collected by the Tax Authority.
Other, namely: The data are collected from the Labour and Benefits Database. The data therein are collected by the Tax Authority.
The data are collected from the Labour and Benefits Database. The data therein are collected by the Tax Authority. G3. Substitution of units
Zi ottleti, hamery.
G3. Substitution of units (Yes, in case of non-response errors in the variables; item non-response
G3. Substitution of units Yes, in case of non-response errors in the variables; item non-response Yes, in other cases:
G3. Substitution of units (Yes, in case of non-response errors in the variables; item non-response
G3. Substitution of units Yes, in case of non-response errors in the variables; item non-response Yes, in other cases:
G3. Substitution of units Yes, in case of non-response Proof in the variables; item non-response No
G3. Substitution of units Yes, in case of non-response errors in the variables; item non-response No No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed
G3. Substitution of units (Yes, in case of non-response errors in the variables; item non-response No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed % of all units
G3. Substitution of units Yes, in case of non-response errors in the variables; item non-response No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed % of all units G5. Timeliness: Number of days or months between the reference period and the release of the results days or 12 months The publication of the results of your T is in December of your TH
G3. Substitution of units Yes, in case of non-response Frors in the variables; item non-response No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed % of all units G5. Timeliness: Number of days or months between the reference period and the release of the results days or 12 months

H. Estimates					
H1. Estimation procedures (more than one option may be	selected)			
☐ Take into account estimates from a previous reference period					
Use benchmark data					
☐ For employment					
For wages					
☐ For working time					
Adjust for seasonality					
Other adjustments, please s	pecify				
H2. If benchmark data are used the type of benchmark data usis:	l l				
H3. Types of indicators produced (more than one option can be selected)					
(a) Average earnings (per worker)	(b) Median earnings (per worker)	(c) Real earnings (per worker)	(d) Labour cost (per worker)		
🔀 per year	per year	per year	per year		
🗵 per month	per month	per month	per month		
per week	per week	per week	per week		
per day	per day	per day	per day		
□ per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)		
(e) Hours actually worked (per worker)	(f) Hours paid for (per worker)	(g) Overtime hours (per worker)	(h) Absence from work hours (per worker)		
per year	□ per year	per year	per year		
per month	per month	per month	per month		
per week	□ per week	□ per week	per week		
per day	per day	per day	per day		
(i) Workers by levels of earnings	(j) Earnings	(k) Earnings in each decile/ quartile	(I) Workers by levels of hours (paid or actual)		
☐ Number of workers	☐ Deciles	Average earnings	Number of workers		
Percentage of workers	Quartiles		Percentage workers		
(m) Wage indexes Simple unweighted index of	f growth	(n) Other indicators pr	roduced:		
_	occupational employment weig	ghts			
☐ Laspeyres index with industrial employment weights☐ Other wage index:					
Other wage mack.					
H4. The above indicators are calculated for all workers covered					
Yes					
○ No, to a subset:					

H5. Links to Laborsta series: Statistics from this survey are presented in the following LABORSTA series					
2E - Paid employment by	y economic activity				
2F - Paid employment in manufacturing					
4A - Hours of work by economic activity					
4B - Hours of work in manufacturing					
5A - Wages by economic activity					
5B - Wages in manufacturing					
6A - Labour cost in manu	facturing				
OI - Hours of work and w	vages in detailed occupations (October Inquiry)				
H6. The statistics published described above	in LABORSTA have the same coverage and follow the same definitions	○Yes	○No		
If no , the main differences are as follows:					
	I. Historical information				
I1. Main changes in this sur	vey since 1990 that have led to breaks in the series				
had a large establishment survey	e Labour and Benefits Database was 2000. Before that time we had several surveys: from 197.				
I2. Additional comments o	n the survey				
Additional comments regar	ding the questionnaire				

THANK YOU FOR COMPLETING THIS QUESTIONNAIRE