Methodological questionnaire

Statistics of employment, wages and hours of work derived from establishment surveys

The objective of this questionnaire is to obtain information about the most important features of the establishment survey(s) carried out in your country since 1990, that are used as sources of statistics of employment, wages and/or hours of work.

Please use as many questionnaires as there are establishment sources for these statistics. For each type of survey, please respond with reference to the latest (most recent) exercise. If you have any questions on which surveys should be covered by this questionnaire, please contact sources@ilo.org before completing the questionnaire. In case the most recent survey was conducted before 1990, please complete only section A. Identification.

This questionnaire is designed to require only a minimum of textual response. The use of pre-coded responses facilitates response but increases the number of pages in the questionnaire. The accompanying document provides international definitions and links to international classifications mentioned in this questionnaire.

We welcome any comments regarding this questionnaire (item J1. "Additional comments"). You can save and print the completed questionnaire at your convenience. Once finished, you can send it to us by clicking the submit button at the end of the questionnaire or by sending a saved copy of the completed questionnaire to sources@ilo.org.

Thank you for your cooperation.

A. Identification				
A1. Country	Philippines			
A2. Title of the survey	2010 Occupational Wages Survey (OWS)			
A3. Organisation(s) responsible	Bureau of Labor and Employment Statistics			
A4. Website where additional information can be found:	www.bles.dole.gov.ph			

B. Periodicity and coverage

B1. Periodicity: The survey is carried out								
Once a year, con	tinue to B2							
○ Two times a year/half yearly, continue to B2								
○ Every quarter, co	ontinue to B2							
C Every month, go	○ Every month, go to B3							
○ Every mo	nths, continue to B2							
© Every 2 year	ers, go to B3							
Ad hoc survey, co	ontinue to B2							
Further comments or explanations (if needed):								
B2. Months of the	survey: the survey	is carrie	d out in t	the following months				
January	☐ February							
March	∏April							
May	□June							
⊠July								
⊠September	⊠October							
⊠November	⊠December							
B3. Year the survey	started: 1989							
B4. Industry cover	rage: The survey inclu	ıdes esta	blishment	ts in the following ISIC rev. 4 groups				
A. Agriculture, fores	try and fishing	○ Yes	No	L. Real estate activities	Yes	○No		
B. Mining and quarr	ying	Yes	○ No	M. Professional, scientific and technical	Yes	○ No		
C. Manufacturing		Yes	○ No	activities	(Tes	ONO		
D. Electricity, gas, st conditioning supply	eam and air	Yes	○No	N. Administrative and support support service activities	Yes	○ No		
E. Water supply, sev	_	Yes	○ No	O. Public administration; compulsory social security	○ Yes	No		
F. Construction		Yes	○ No	O. Defense	○ Yes	No		
G. Wholesale and re	etail trade; repair of	⊘ Vos	○ No	P. Education	Yes	○No		
motor vehicles		Yes	○ No	Q. Human health and social work activities	Yes	○No		
H. Transportation a	nd storage	Yes	○No	R. Arts, entertainment and recreation	Yes	○No		
I. Accomodation and	d food service	Yes	○ No	S. Other service activities	Yes	○No		
activities		© 163	ONO	T. Activities of household as employers		No		
J. Information and c	ommunication	Yes	∩No	U. Activities of extraterritorial organizations	○Yes	No		
K. Financial and insu	rance activities	Yes		and bodies	0.00			
	Public education and pub			re excluded from industry coverage.				
Further comments or explanations (if needed):								

B5. Size coverag	e: The su	rvey covers							
○ All establishme	ents of any	/ size							
All establishme	nts with a	at least 20 wo	rkers/er	mployees					
Other size cove	erage:								
B6. Geographica	al covera	ge: The survey cov	ers the .						
Whole country									
Whole country remote/margin		g the following							
Capital city (car	n include	surrounding areas)						
O The fellowing w									
○ The following n	nain cities	s: 							
Only urban are	as								
Other geograph	hical cove	rage:							
Other geograph	ilicai cove	ruge.							
B7. Worker cove	erage: Th	e survey covers th	e followi	ing status	in employment categor	ies			
(a) All persons in t	he payrol	I				○ Yes	No		
(b) Only Paid emp						Yes	○ No		
		llar workers/wage	earners,	/ productio	on		No		
workers/ operat									
		ite collar/administ				Yes			
					orkers or employers)	○ Yes			
(f) All persons eng	aged (Pai	d employees, work	ing prop	orietors an	d unpaid family workers)	Yes	No		
The following grou	ups are in	cluded:							
Pieceworkers			○ Yes	No	Apprentices			Yes	○No
Part time emp	oloyees		○ Yes	No	Trainees			Yes	○No
Seconded em	ployees		Yes	○ No	Employees absent from	n work th	ne	○ Vos	⊘ No
Workers from	tempora	ry work agencies	Yes	○ No	entire reference period	l withou	t pay	○ Yes	(NO
Casual and ter	mporary e	employees	Yes	○ No	Employees on probatio	n		Yes	○No
Supervisors			Yes	○ No	Foreign employees			Yes	○No
Managers			Yes	○ No	Workers paid on comm	ission			No
Non-adults/w	orkers be	low a certain age		No	Homeworkers			○ Yes	No
Volunteer wo	rkers		○ Yes	No	Subcontracted workers	;		○ Yes	No
Other worker mentioned ab		Time-rate workers	on full-tim	ne basis rega	ardless of group as indicated a	bove.			
Further comments or explanations (if needed):									

B8. Institutional sector coverage: The sector Establishments in the the private sector Unincorporated establishments Non-profit institutions Foreign establishments located within the establishments which did not operate part National establishments located abroad B9. Other coverage: The survey includes	country of the reference period	 Yes No 	
C.	Concepts and operation	nal definitions	
	C1. EMPLOYMEN	ENT	
C1a. The survey measures EMPLOYMEN	IT • Yes, continue to C1	1b No, go to C2	
C1b. Operational definition: EMPLOYM	ENT relates to		
• The total number of workers, on:	• A specific day: August 3	t 31	
	○ The month of the surv	rvey	
	○ The quarter of the surv	ırvey	
	○ The whole year		
	Other:		
○ The average number of workers during:	A specific pay period The month of the surv The quarter of the surv		
	Other:		
Other:			
C1c. The worker coverage is			
• The same as the survey coverage (c.f. B7	·.)		
A different coverage:			\neg
		ning the time-rate workers on full-time basis reported as par number of time-rate workers reported in another section of t	

C2. Earnings

C2a. The survey measures EARNINGS
Yes, continue to C2b No, go to C3a C2b. EARNINGS relates to: GROSS earnings (before any deductions are made by the employer in respect of taxes, contributions of employees to social security and pension schemes, union dues, life insurance premiums, etc.) NET earnings -> Deductions are made for: Workers' contributions to compulsory social security schemes \(\cap \) Yes \(\cap \) No ○Yes ○No - Health related - Pension - Unemployment ○ Yes ○ No Union dues ○Yes ○ No Advanced contributions to income tax Other: C2c. The worker coverage is ... **C2d.** and the **reference period** is ... The same reference period as employment The same as the survey coverage ○ A specific week A different coverage: A specific month Another reference period: **C2e.** Earnings includes: ○ Yes ○ No (a) Payments in kind Further comments or explanations (if needed): (b) Cost of living allowances ○ Yes ○ No (c) Family allowance allowances ○ Yes ○ No (d) Other allowances in cash (e) Payments for time not worked ○ Yes ○ No (f) Overtime payments ○ Yes ○ No (g) End of year bonuses (h) Profit sharing bonuses ○ Yes ○ No (i) Other regular bonuses paid every pay period ○ Yes ○ No (j) Bonuses paid irregularly ○ Yes ○ No (k) Payments for periods outside the reference period ○ Yes ○ No (I) Payments for items required by the job ○ Yes ○ No (m) Tips and gratuities distributed by the employer ○ Yes ○ No (n) Severance and termination pay ○ Yes ○ No (o) Employers' contributions to workers' social ○Yes ○No security schemes (p) Other components not mentioned above

C3. Wage rates

C3a. The survey me	easures WAGE RATES	• Yes, continue	e to C3b	○ No, go to C4	
C3b. Time unit: WA	AGE RATES are requeste	ed		C3c. Concept:	
○ per hour				Minimum or standard wage r	ates, fixed by or in
○ per day			,	pursuance of	0.11
○ per week				laws	○ Yes ○ No
Oper month				regulations	○ Yes ○ No
• other time unit:	Establishments can repor	t wage rates naid or	,	collective agreements	0 111
	hourly, daily, monthly ba	sis, i.e., whichever is		arbitral awards	○ Yes ○ No
	applicable to respondent			Wage rates actually paid	
C3d. The worker co	overage is		C3e. a	nd the reference period is	
• The same as the	survey coverage		The	same reference period as empl	oyment
A different cover	age:		○ A sp	pecific week	
			○ A sp	pecific month	
			○ And	ther reference period:	
C3f. Wage rates in	ncludes:				
(a) Payments in kind	d	○ Yes)		
(b) Cost of living allo	owances	Yes ○ No)		
(c) Family allowance	es	○ Yes)		
(d) Other allowance	s in cash	● Yes ○ No)		
(e) Payments for tim	ne not worked	○ Yes)		
(f) Overtime payme	nts	○ Yes)		
(g) Other components not mentioned above					
Further comments explanations (if nee	or	nould be guaranteed	cash paym	ents given monthly.	
		C4. Compen	sation o	f employees or Labour Cost	
C4a. The survey me	easures COMPENSATIO	N OF EMPLOYEES	or	○ Yes, continue to C4b	No, go to C5
C4b. The worker co	overage is		C4	c. and the reference period is .	
○ The same as the	survey coverage		\circ	The same reference period as e	mployment
A different cover	age:		\circ	A specific week	
			\circ	A specific month	
			\circ	A different reference period:	

(a) Payments in kind (b) Cost of living allowances (c) Family allowance allowances (c) Family allowance in cash (d) Other allowances in cash (e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (l) Other regular bonuses poid every year (l) Benuses paid irregularly (k) Payments for periods outside the reference period (l) Payments for periods outside by the employer (l) Payments for items required by the employer (l) Period Payments for periods outside by the employer (l) Payments for periods outside by the employer (l) Period Payments for periods outside by the employer (l) Period Payments for periods outside periods outside periods (l) Period Payments for periods outside periods (l) Period Payments for periods outside periods (l) Period Payments for period	C4d. Compensation of employees or Labour cost includes:	
(c) Continuation c	(a) Payments in kind	○ Yes ○ No Further comments or explanations (if
(d) Other allowances in cash (e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (h) Profit sharing bonuses (h) Payments for tems required by the employer (h) Sharing and gratuities distributed by the employer (h) Employers' contributions to workers' social security schemes (h) Workers' social benefits provided by the employer (h) Employers' contributions to workers' social security schemes (h) Workers' social benefits provided by the employer (h) Employers' expenses for welfore services (h) Employment related subsidies received by the employer (h) Employment related subsidies received by th	(b) Cost of living allowances	○ Yes ○ No needed):
(e) Payments for time not worked (f) Overtime payments (g) End of year bonuses (h) Profit sharing bonuses (i) Other regular bonuses paid every year (ii) Other regular bonuses paid every year (iii) Bonuses paid irregularly (iv) Other regular bonuses paid every year (iv) Other regular bonuses (iv	(c) Family allowance allowances	○ Yes ○ No
(g) End of year bonuses (h) Profit sharing bonuses (h) Profit sharing bonuses (h) Profit sharing bonuses (l) Other regular bonuses paid every year (l) Bonuses paid irregularly (k) Payments for periods outside the reference period (l) Payments for items required by the job (l) Payments for items required by the job (l) Fayments for items required by the job (l) Fayments for items required by the employer (l) Severance and termination pay (l) Employers' contributions to workers' social security schemes (la) Employers' cost of training (la) Employers' expenses for welfare services (la) Employers' expenses for welfare services (la) Taxes paid by the employer on employment payrollis, etc. (l) Employment related subsidies received by the employer (la) Other (components not mentioned above C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (l) Expension for the survey measures CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Other (l) Exployment related subsidies received by the employer (l) Expl	(d) Other allowances in cash	○ Yes ○ No
(g) End of year bonuses (h) Profit sharing bonuses (r) Other regular bonuses paid every year on the paid of	(e) Payments for time not worked	○ Yes ○ No
(h) Profit sharing bonuses (i) Other regular bonuses paid every year (j) Bonuses paid irregularly (k) Payments for periods outside the reference period (Yes No (l) Payments for items required by the job (r) Tips and gratuities distributed by the employer (n) Tips and gratuities distributed by the employer (r) Severance and termination pay (p) Employers' contributions to workers' social security schemes (p) Workers' social benefits provided by the employer (q) Employers' cost of training (Yes No (g) Taxes poid by the employer on employment payrolls, etc. (r) Employers' expenses for welfare services (r) Employment related subsidies received by the employer (v) Other C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (Yes, continue to C5b (No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes No Collective agreements (Yes No Collective agreements (Yes No Cother C5c. Information is requested about normal hours (per day (per week C5d. Information is requested in C5d. Information	(f) Overtime payments	○ Yes ○ No
(i) Other regular bonuses paid every year (ij) Bonuses paid irregularly (ij) Bonuses paid irregularly (iv) Payments for periods outside the reference period (iv) Payments for periods outside the reference period (iv) Payments for items required by the job (iv) Pes No (iv) Figs and gratuities distributed by the employer (iv) Employers' contributions to workers' social security schemes (iv) Employers' esci of training (iv) Employers' expenses for welfare services (iv) Employers expenses for welfare services (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other (iv) Other (iv) Employment related subsidies received by the employer (iv) Other	(g) End of year bonuses	○ Yes ○ No
(i) Bonuses paid irregularly (ii) Bonuses paid irregularly (iii) Payments for periods outside the reference period (iii) Payments for items required by the job (iv) Payments for items required by the job (iv) Yes (iv) No (iv) Tips and gratuities distributed by the employer (iv) Severance and termination pay (iv) Employers' contributions to workers' social security schemes (iv) Employers' contributions to workers' social security schemes (iv) Employers' cost of training (iv) Employers' expenses for welfare services (iv) Tips part of training (iv) Employers' expenses for welfare services (iv) Employers' expenses for welfare services (iv) Employers' expenses for welfare services (iv) Employers related subsidies received by the employer (iv) Other C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (Yes, continue to C5b) (iv) No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (iv) Yes (iv) No Collective agreements (iv) Yes (iv) (iv) No Collective agreements (iv) Yes (iv) (iv) No (iv) (iv) No (iv) No (iv) No (iv) (iv) (iv) (iv) (iv) (iv) (iv) (iv)	(h) Profit sharing bonuses	○ Yes ○ No
(k) Payments for periods outside the reference period (l) Payments for items required by the job (r) Fayments for items required by the employer (r) Fayments for items for it	(i) Other regular bonuses paid every year	○ Yes ○ No
(I) Payments for items required by the job (The sand gratuities distributed by the employer (The sand gratuities distributions to workers' social security schemes (The sand gratuities distributed by the employer (The same as for wages (The same as for wages)	(j) Bonuses paid irregularly	○ Yes ○ No
(m) Tips and gratuities distributed by the employer (n) Severance and termination pay (v) Employers' contributions to workers' social security schemes (v) Employers' cost of training (r) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (v) Employment related subsidies received by the employer (v) Other C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (2 Yes, continue to C5b) (n) Other C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes) No Collective agreements (Yes) No Coll	(k) Payments for periods outside the reference period	○ Yes ○ No
(n) Severance and termination pay (o) Employers' contributions to workers' social security schemes Yes No (p) Workers' social benefits provided by the employer (q) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employement related subsidies received by the employer (vu) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b © No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes No Collective agreements (Yes No Collectiv	(I) Payments for items required by the job	○ Yes ○ No
(a) Employers' contributions to workers' social security schemes	(m) Tips and gratuities distributed by the employer	○ Yes ○ No
(p) Workers' social benefits provided by the employer (q) Employers' cost of training (r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK (Yes, continue to C5b) No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes) No Collective agreements (Yes) No Establishments' internal regulations (Yes) No Cother (Per day per day per day per week Other (Per pay period per month other: C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is Days (The same reference period as for wages) Half days (Another reference period: Another coverage:	(n) Severance and termination pay	○ Yes ○ No
(q) Employers' cost of training	(o) Employers' contributions to workers' social security schemes	Yes ONo
(r) Employers' expenses for welfare services (s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations (Yes No Collective agreements (Yes No Establishments' internal regulations (Yes No Cother C5c. Information is requested about normal hours (Per day (Per week (Per pay period (Per month (Other) (The same reference period is C5c. The same as for wages (Half days (Another reference period: (Another coverage:	(p) Workers' social benefits provided by the employer	○Yes ○No
(s) Taxes paid by the employer on employment payrolls, etc. (t) Employment related subsidies received by the employer (u) Other Components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK	(q) Employers' cost of training	○Yes ○No
(t) Employment related subsidies received by the employer (u) Other components not mentioned above C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations C9es No C5c. Information is requested about normal hours Per day per day per week Other C5d. Information is requested in C5d. Information is requested in C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is C5d. Information is requested in C5d. Information is requested in C5d. Information is requested in C5d. Another coverage is C5d. Another coverage: C5d. Hours Another reference period: C5d. Another coverage:	(r) Employers' expenses for welfare services	○Yes ○No
C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK	(s) Taxes paid by the employer on employment payrolls,etc.	○Yes ○No
C5. Contractual/Normal hours of work C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Yes No Collective agreements Yes No Establishments' internal regulations Yes No Cper day per week Other Oper month other: C5d. Information is requested in C5f. And the worker coverage is Days The same reference period as for wages Half days Another reference period: Hours Minutes	(t) Employment related subsidies received by the employer	○Yes ○No
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Yes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Yes No Collective agreements Yes No Establishments' internal regulations Yes No Other	components not	
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:	mentioned above	
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:		
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF WORK Pes, continue to C5b No, go to C6 C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Pes No Collective agreements Per No Establishments' internal regulations Per No Other Per Days Per Days The same reference period is C5c. The reference period as for wages Another reference period: Another coverage: Half days Another reference period: Another coverage:		
C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to hours fixed by: Laws or regulations Oyes ONo Establishments' internal regulations Other C5c. Information is requested about normal hours Oper day Oper week Oper pay period Oper month Oother: C5d. Information is requested in C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is C5f. And the worker coverage is C5f. Another coverage: Ohours Ohours Minutes	C5. Contractual/Norma	al hours of work
Laws or regulations Collective agreements Yes No Per day per week Other C5d. Information is requested in C5d. And the worker coverage is C5f. And the worker coverage is The same as for wages Another reference period: Another coverage:	C5a. The survey measures CONTRACTUAL/NORMAL HOURS O	F WORK Yes, continue to C5b No, go to C6
Collective agreements Other Cother	C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to ho	ours fixed by:
Collective agreements Yes No per day per week Other C5d. Information is requested in C5d. Information is requested about normal hours per day per week other: C5f. And the worker coverage is C5f. And the worker coverage is The same as for wages Another reference period: Another coverage:	Laws or regulations	
Establishments' internal regulations Other Other C5d. Information is requested in Days Half days Another reference period: Another coverage: Hours Minutes		·
Other Other Oper pay period per month other: C5d. Information is requested in C5e. The reference period is Days The same reference period as for wages Half days Another reference period: Another coverage: Hours Minutes		
C5d. Information is requested in C5e. The reference period is Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes		
C5d. Information is requested in C5e. The reference period is C5f. And the worker coverage is The same reference period as for wages Half days Another reference period: Another coverage:	Other	
C5d. Information is requested in Days Half days Hours Minutes C5e. The reference period is C5e. The reference period is C5f. And the worker coverage is The same reference period as for wages Another reference period: Another coverage:		•
 Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes 		Oother:
 Days The same reference period as for wages Half days Another reference period: Another coverage: Minutes 	C5d Information is requested in C5e. The reference ne	riod is C5f And the worker coverage is
Half daysAnother reference period:HoursMinutesAnother coverage:		
○ Hours ○ Minutes		
○ Minutes	•	Allottiei coverage.
COORDINATE OF THE CONTROL OF THE CON		
	Other time unit.	

C6. Hours paid for

C6a. The survey measures HOURS PAI	D FOR Yes, continue to C6b No, go to	C7		
C6b. Information is requested in	C6c. The reference period is	C6d. And the worker coverage is		
○ Days	○ The same reference period as for wages	○ The same workers as for wages		
○ Half days	○ Another reference period:	○ Another coverage:		
○ Hours				
○ Minutes				
Other time unit:				
C6e. Hours paid for includes time paid	l due to			
(a) Overtime	Yes No (h) Down time (including stand	by time)		
- Paid at special rates	Yes No (i) Time not worked (absence fro	m work)		
- Paid at normal rates	○ Yes ○ No - Vacation time	○ Yes ○ No		
- Compensated with time off	○Yes ○No - Sick leave	○ Yes ○ No		
(b) Work at home	Yes No - Occupational injuries	○Yes ○ No		
(c) Travelling time required by the job	Yes No - Labour disputes	○ Yes ○ No		
(d) Meal breaks	Yes No - Other time not worked	○ Yes ○ No		
(e) Commuting time	○ Yes ○ No (j) Other:			
(f) Time for preparation	○ Yes ○ No			
(g) Training time	○Yes ○No			
Further comments or explanations (if needed):				
C6f. The survey measures ABSENCE FF	ROM WORK separately Yes No			
C6g. The survey measures OVERTIME				
	C7. Hours actually worked			
C7a. The survey measures HOURS ACT	TUALLY WORKED Yes, continue to C7b	No, go to C8		
C7b. Information is requested in	C7c. The reference period is	C7d. And the worker coverage is		
○ Days	○ The same reference period as for wages	○ The same workers as for wages		
○ Half days	○ Another reference period:	○ Another coverage:		
○ Hours				
○ Minutes				
Other time unit:				

C7e. Hours actually worked includes time paid due to (a) Overtime Yes No (h) Down time (including stand by time) - Paid at special rates Yes No (i) Time not worked (absence from work) ○Yes ○No - Paid at normal rates - Vacation time - Compensated with time off ○Yes ○No - Sick leave ○Yes ○No - Unpaid and not compensated with time off - Occupational injuries ○Yes ○ No (b) Work at home ○ Yes ○ No - Labour disputes ○Yes ○No (c) Travelling time required by the job ○Yes ○No - Other time not worked ○Yes ○No (j) Other: (d) Meal breaks (e) Commuting time ○Yes ○No (f) Time for preparation ○ Yes ○ No (g) Training time ○Yes ○No **Further comments** or explanations (if needed): **C7f.** The survey measures **ABSENCE FROM WORK** separately ○ Yes ○ No ○Yes ○No **C7g.** The survey measures **OVERTIME** separately **C8.** Other topics **C8a.** The survey measures **LABOUR TURNOVER** Yes, continue to C8b No, go to C9a **C8b. LABOUR TURNOVER** includes the following components Workers who were hired ○ Yes ○ No Workers who were fired ○Yes ○No Workers who resigned ○Yes ○No Workers who retired Other **C8c.** The **reference period** is ... **C8d.** and the worker coverage is ... The same workers as hours paid/hours actually The same reference period as hours paid/hours actually worked worked Another reference period: Another coverage: Yes, continue to C11b **C9a.** The survey measures **VACANCIES** No, go to C10 **C9b. VACANCIES** are defined as: C10. Other topics: The survey measures other topics not mentioned above, namely ...

D. Classifications D1. Establishment size: The establishment size categories used to group establishments are ... 20-99;100-199; 200+ D2a. Industry (branch of economic activity): The classification used to code industry is (based on) ... ○ ISIC rev 2 ○ ISIC rev 3, 3.1 O ISIC rev 4 ∩ NACE, NAICS 1994 Philippine Standard Industrial Classification. • National classification: Other: **D2b. Number of groups** distinguished at the most detailed level when coding industry groups D2c. Computer assisted/automatic coding is used ○Yes No D2d. If not using ISIC, it is convertible to ISIC: Yes, to D2e. The most important deviations between the classification used and the international ○ ISIC, rev. 2 classification (at the Section - one digit - level) are: • ISIC, rev. 3 O ISIC, rev. 4 \bigcirc No D3a. Occupation: If information by occupation is collected, the classification used to code occupation is (based on): ○ ISCO-68 ○ ISCO-08 1992 Philippine Standard Occupational Classification. • National classification: Other: D3b. Number of groups distinguished at the most detailed level when coding occupation groups **D3c.** Computer assisted/automatic coding is used **Yes** No D3d. If not using ISCO, it is convertible to ISCO Yes, to D3e. The most important deviations between the classification used and the international classification (at the Major Group - one digit - level) are: ISCO-88 ○ ISCO-08

 \bigcirc No

Standard Classification of Labour Cost	
Yes No D4b. If no, the most important differences between classification are:	een the national classification and the international
Payments in kind (group IV) include Cost of we welfare services (group VIII)	orkers' housing borne by employers (group V) and Cost of
☐ Direct wages and salaries (group I) and Remu	neration for time not worked (group II) are merged
Other differences:	
D5. The survey uses other classifications, as follows:	
▼ Geographical regions	
Legal status of the establishment (i.e., institutional sector, type	e of ownership, etc.).
Cooperatives are separetely identified Yes No	
Others:	
D6. Further comments or explanations (if needed):	
explanations (if fleeded).	
E. Questionnair	e design
E1. Number of questionnaires: the survey uses	
One questionnaire	
Different types of questionnaires for different	
types of economic units:	
One questionnaire for the economic unit as a whole, one for wo	
Other:	,
E2. The unit(s) of observation: Information is obtained	
For the establishment as a whole (go to E3)	CYes ● No
For (groups of) occupations within the establishment (go to E3)	●Yes ○ No
For each individual worker in the establishment (go to E4) For a sample of workers in the establishment (go to E4)	CYes

D4a. Labour cost components: If measuring labour cost, the classification of labour cost components is the International

Disaggregations	Employment	Wages concept (earnings, wage rates, etc	Working time conce	pts
Sex				
Age group				
ducation level categories				
Occupation	<u>_</u>	<u>X</u>	<u> </u>	
Manual/non-manual	<u>_</u>	<u> </u>	<u> </u>	
-ull-time/part-time	<u>L</u>	<u> </u>	<u> </u>	
Skilled/semi-skilled/unskilled	<u>L</u>	<u> </u>	<u> </u>	
Casual/permanent worker	<u>L</u>	 	<u> </u>	
Apprentices	<u>L</u>		<u> </u>	
Adults/young workers		<u> </u>		
Other disaggregation: 1) Employment: time-rate on full-time l	X	<u> </u>	<u> </u>	
E4. When information is obtained to Sex Age (adults/young) Education level Occupation	for individual worker	s, the survey collects infor	mation about their:	
 ☐ Full time/part time schedule ☐ Casual/permanent status ☐ Apprentices ☐ Other information: 				
Casual/permanent status Apprentices	obtains information	separately for Wage rates	C Earnings	Compensation of employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey	obtains information		: :	=
Casual/permanent status Apprentices Other information: E5. Wage components: the survey	obtains information	Wage rates	: :	employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey Payments in kind Cost of living allowances	obtains information		: :	employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey Payments in kind Cost of living allowances Eamily allowances	obtains information	Wage rates	: :	employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey Payments in kind Cost of living allowances Family allowances Overtime payment		Wage rates	: :	employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey Payments in kind Cost of living allowances Family allowances Overtime payment Employers' social security contributions	tions	Wage rates	: :	employees or
Casual/permanent status Apprentices Other information: E5. Wage components: the survey Payments in kind Cost of living allowances Family allowances Overtime payment Employers' social security contribution	tions	Wage rates	: :	employees or
☐ Casual/permanent status ☐ Apprentices ☐ Other information:	tions	Wage rates	: :	employees or

F. Sample design **F1.** The **sampling unit(s)** is/are ... (all relevant options are indicated) ☐ Enterprise **区** Establishment ☐ Employee Other: **F2.** The **sample frame** is ... (all relevant options are indicated) ■ Business register Employee or population register ☐ Area frame F3. The sources of information used to construct the register are ... (all relevant options are indicated) 区 Economic, Industrial, Establishment census ☐ Agricultural census Registers kept by the government Industrial/bussines directories Licence records Sales tax records ☐ Income tax records Unemployment insurance records Pension coverage records Other, namely: Records of workers or employers' associations ▼ Field operations Other, namely: F4. Frame coverage: The percentage of all paid employees and/or economic units covered by the sample frame ... % of all employees, and/or % of all economic units **F5.** Updating frequency: The sample frame is updated ... ○ Every months • Every |2 years Continually O Not updated with a specific frequency Never updated **F6.** Type of sample Complete enumeration, go to F10 Random sample, go to F7 OPurposive sample, go to F10 Other, go to F10:

F7. The sample is stratified	
• Yes:	
☐ By region/location	
By industry	
☐ By public and private sectors	
☑ By size (or number of workers) the strata are the s	same as those indicated in D1 above: Yes: No
Establishments above this size are included with ce	ertainty in the sample 199
Other strata:	
F8. Sample error - relative standard error for each concept	t (may be percentages or ranges of percentages)
1.9% for average monthly wage rates across the selected occupations	
F9. Sample size: The number of economic untis and/or wor	rkers in the final sample (or an estimate of the relative size)
6,780 economic units (establishments/enterprises)	0.9 % of economic units
workers	% of all workers
Workers	70 of all workers
F10. Further comments or	
explanations (if needed):	
G. Dat	a collection
G1. Method(s) of data collection: Data are collected through	gh (more than one option may be selected)
✓ Personal interview✓ Telephone interview✓ Computer assisted interview	one interview, Yes No
★ Mail	New 15 dised
Online/web based questionnaire	
	t but data collector contacts establishment personally or through telephone
should there be any establishment respons retrieval. Questionnaires are mailed to esta	e that requires further clarification that was missed out in the questionnaire
rectieval. Questionnaires are mailed to esta	ionsiments in hard to reach areas.
G3. Substitution of units	
Yes, in case of non-response	
○ Yes, in other cases:	
No No	
G4. Non response rate: Percentage of all units in the final s	sample that are not inteviewed
30 % of all units	
30 % of all units	
G5. Timeliness: Number of days or months between the re	ference period and the release of the results
days or 12 months	
Non respondents: refusal, on strike, temporari considered as unaccounted meaning no outrig	ily closed, permanently closed, can not be located, duplicate, those tht refusal.
comments or	
explanations (if needed):	

	H. Est	timates					
H1. Estimation procedures (more than one option may be	selected)					
Take into account estimates from a previous reference period							
Use benchmark data							
For employment							
☐ For wages							
☐ For working time							
Adjust for seasonality	Sample values of basic pay	and allowances for the monitored of	occupations whose basis of payment is				
☑Other adjustments, please sp	specify an hour or a day are converged as hours per day. Daily rate	erted into a standard monthly equivalence x 26.08333: Hourly rate x 208.666	alent, assuming 313 working days and				
	H2. If benchmark data are used, the type of benchmark data used is:						
H3. Types of indicators produc	ced (more than one option o	can be selected)					
(a) Average earnings (per worker)	(b) Median earnings (per worker)	(c) Real earnings (per worker)	(d) Labour cost (per worker)				
per year	per year	per year	per year				
per month	per month	per month	per month				
per week	per week	per week	per week				
per day	per day	per day	per day				
per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)				
(e) Hours actually worked (per worker)	(f) Hours paid for (per worker)	(g) Overtime hours (per worker)	(h) Absence from work hours (per worker)				
per year	per year	per year	per year				
per month	per month	per month	per month				
per week	per week	per week	per week				
☐ per day	per day	per day	per day				
(i) Workers by levels of earnings	(j) Earnings	(k) Earnings in each decile/ quartile	(I) Workers by levels of hours (paid or actual)				
☐ Number of workers	□ Deciles	Average earnings	☐ Number of workers				
Percentage of workers	Quartiles		☐ Percentage workers				
(m) Wage indexes		(n) Other indicators pr					
☐ Simple unweighted index of	f growth		y and median monthly allowance. c pay is computed from the estimated				
☐ Laspeyres index with fixed c	occupational employment weig	ghts distribution of workers by	y monthly basic pay. On the other				
☐ Laspeyres index with indust	rial employment weights	hand, the median monthly those workers reported w	y allowance is computed only for vith allowances.				
Other wage index:							
H4. The above indicators are ca	alculated for all workers cover	ed					
○Yes	11001000 TOT 2111 TOTAL						
	workers on full-time basis.						

H5. Links to Laborsta series	: Statistics from this survey are presented in the following LABORSTA series		
2E - Paid employment by	economic activity		
2F - Paid employment in i	manufacturing		
4A - Hours of work by eco	onomic activity		
4B - Hours of work in mar	nufacturing		
5A - Wages by economic	activity		
5B - Wages in manufactu	ring		
6A - Labour cost in manuf	facturing		
⋈ OI - Hours of work and w	rages in detailed occupations (October Inquiry)		
H6. The statistics published described above	in LABORSTA have the same coverage and follow the same definitions	Yes	○No
If no , the main differences are as follows:			
	I. Historical information		
I1. Main changes in this sur	vey since 1990 that have led to breaks in the series		
salary administration and for wa 2) Periodicity: 1989-1995, semes year interval data collection bega 3) Reference period: 1989-1995, for 2010. 4) Area coverage: nationwide exc 5) Employment size coverage: 19 least 20 workers. 6) Industry and occupation cover Starting 1997, number of industrindustries.	end of quarter; October 31 for 1997-1999; June 30 for 2002-2004; August 31, 2006; July 31 cept in 2002, Metro Manila only. 989-1993, at least 5 workers; 1994-1995, at least 10 workers; 1997-2004, at least 50 worker rage for wage monitoring: 1989-1995, 22 low paying/prevalent occupations in 21 non-agric ries and occupations varied. In 2010, 180 occupations in 46 industries; in 1997, 161 occupa	ed in 2001. I for 2008; A rs; 2006-20 cultural indi	Two-August 31 010, at ustries.
usually take effect between July-	shifted to a later month than June due to the need to capture effects on minimum wage adju	stments wh	nich
Additional comments regard	ding the questionnaire		

THANK YOU FOR COMPLETING THIS QUESTIONNAIRE