

#### Methodological questionnaire

Statistics of employment, wages and hours of work derived from establishment surveys

The objective of this questionnaire is to obtain information about the most important features of the establishment survey(s) carried out in your country since 1990, that are used as sources of statistics of employment, wages and/or hours of work.

Please use as many questionnaires as there are establishment sources for these statistics. For each type of survey, please respond with reference to the latest (most recent) exercise. If you have any questions on which surveys should be covered by this questionnaire, please contact sources@ilo.org before completing the questionnaire. In case the most recent survey was conducted before 1990, please complete only section A. Identification.

This questionnaire is designed to require only a minimum of textual response. The use of pre-coded responses facilitates response but increases the number of pages in the questionnaire. The accompanying document provides international definitions and links to international classifications mentioned in this questionnaire.

We welcome any comments regarding this questionnaire (item J1. "Additional comments"). You can save and print the completed questionnaire at your convenience. Once finished, you can send it to us by clicking the submit button at the end of the questionnaire or by sending a saved copy of the completed questionnaire to sources@ilo.org.

Thank you for your cooperation.

	A. Identification
A1. Country	UNITED ARAB EMIRATES
A2. Title of the survey	Employment, Wages and Hours of Work
A3. Organisation(s) responsible	National Bureau of Statistics
A4. Website where additional information can be found:	http://www.uaestatistics.gov.ae/ReportDetailsEnglish/tabid/121/Default.aspx? ItemId=1949&PTID=187&MenuId=2

### **B.** Periodicity and coverage

<b>B1. Periodicity:</b> The sur	rvey is carried out					
Once a year, continue	to B2					
○ Two times a year/half	yearly, continue t	:o B2				
○ Every quarter, contin	ue to B2					
○ Every month, go to B3	3					
C Every months	, continue to B2					
○ Every years, g	o to B3					
<ul><li>Ad hoc survey, contin</li></ul>	ue to B2					
Further comments or explanations (if needed):						
B2. Months of the sur	vey: the survey is	s carrie	d out in t	the following months		
☐ January ☐ F	ebruary			-		
☐ March ☐ A	pril					
	une					
□July □A	ugust					
☐September 💢 O	October					
□ November □ D	ecember					
<b>B3. Year</b> the survey star	rted: 1988					
B4. Industry coverage	: The survey includ	des esta	blishment	ts in the following <b>ISIC rev. 4</b> groups		
A. Agriculture, forestry a	nd fishing	<ul><li>Yes</li></ul>	○No	L. Real estate activities	<ul><li>Yes</li></ul>	○No
B. Mining and quarrying		<ul><li>Yes</li></ul>	○No	M. Professional, scientific and technical	© Vos	○ No
C. Manufacturing		<ul><li>Yes</li></ul>	○ No	activities	<ul><li>Yes</li></ul>	( ) NO
D. Electricity, gas, steam conditioning supply	and air	<ul><li>Yes</li></ul>	○ No	N. Administrative and support support service activities	Yes	○No
E. Water supply, sewerage management and remede	_	<ul><li>Yes</li></ul>	○ No	O. Public administration; compulsory social security	○ Yes	<ul><li>No</li></ul>
F. Construction		<ul><li>Yes</li></ul>	○ No	O. Defense	○ Yes	<ul><li>No</li></ul>
G. Wholesale and retail t	trade; repair of	∨or	○ No	P. Education	<ul><li>Yes</li></ul>	○ No
motor vehicles	,	<ul><li>Yes</li></ul>	○ No	Q. Human health and social work activities	<ul><li>Yes</li></ul>	○No
H. Transportation and st	orage	<ul><li>Yes</li></ul>	○ No	R. Arts, entertainment and recreation	<ul><li>Yes</li></ul>	○No
I. Accomodation and foo	d service	© Vac	○ No	S. Other service activities	<ul><li>Yes</li></ul>	○No
activities	,	<ul><li>Yes</li></ul>	ONO	T. Activities of household as employers		<ul><li>No</li></ul>
J. Information and comm	1	<ul><li>Yes</li></ul>	○ No	U. Activities of extraterritorial organizations and bodies	○Yes	<ul><li>No</li></ul>
K. Financial and insuranc			○ No			
The S	urvey exclude militar	y establi	shments, se	curity and regional and international organizations.		
Further comments or explanations (if needed):						

<b>B5. Size coverage:</b> The survey covers							
<ul><li>All establishments of any size</li></ul>							
○ All establishments with at least wo	rkers/ei	mployees					
Other size coverage:		. ,					
<b>B6. Geographical coverage:</b> The survey cov	ers the						
Whole country							
Whole country, excluding the following remote/marginal areas:							
Capital city (can include surrounding areas	)						
C suprem on, (can more an earnering areas							
○ The following main cities:							
Only urban areas							
Other geographical coverage:							
other geographical coverage.							
<b>B7. Worker coverage:</b> The survey covers th	e follow	ing <b>status</b>	in employment categor	ies			
(a) All persons in the payroll				Yes	○ No		
(b) Only Paid employees				○ Yes	<ul><li>No</li></ul>		
(c) Only Manual / blue collar workers/wage workers/ operatives, etc.	earners,	/ productio	on	○ Yes			
(d) Only Non-manual /white collar/administ	rativo u	orkors		○ Yes	<ul><li>No</li></ul>		
			orkers or ampleyers)	<ul><li>Yes</li></ul>	○ No		
<ul><li>(e) Paid employees and working proprietors (i</li><li>(f) All persons engaged (Paid employees, work</li></ul>				○ Yes			
(J) All persons engaged (Fuld employees, work	ang prop	nietors und	a unpula junniy workers)	( ) i es	( NO		
The following groups are included:							
Pieceworkers	Yes	○ No	Apprentices			○ Yes	<ul><li>No</li></ul>
Part time employees	Yes	○ No	Trainees			○Yes	<ul><li>No</li></ul>
Seconded employees	Yes	○ No	Employees absent from	n work tl	ne	○ Yes	♠ No
Workers from temporary work agencies	Yes	○ No	entire reference period	l withou	t pay	() les	( INO
Casual and temporary employees	Yes	○No	Employees on probatio	n		<ul><li>Yes</li></ul>	○No
Supervisors	Yes	○No	Foreign employees			<ul><li>Yes</li></ul>	○No
Managers	Yes	○ No	Workers paid on comm	ission		Yes	○No
Non-adults/workers below a certain age	Yes	○ No	Homeworkers			○Yes	<ul><li>No</li></ul>
Volunteer workers	○Yes	<ul><li>No</li></ul>	Subcontracted workers			Yes	$\bigcirc$ No
Other workers not mentioned above:							
Further comments or explanations (if needed):							

Establishments in the the private sector  Establishments in the the public sector  Unincorporated establishments  © Yes	<b>B8. Institutional sector coverage:</b> The su	urvey covers	
Unincorporated establishments  One-profit institutions  One-profit inst	Establishments in the the private sector		
Non-profit institutions    Per   No	Establishments in the the public sector		
Foreign establishments located within the country  Eyes No  Establishments which did not operate part of the reference period  Eyes No  No  National establishments located abroad  Pyes No  B9. Other coverage: The survey includes or excludes other types of establishments not already mentioned above  The Survey excluded the Farms.  C1. EMPLOYMENT  C1a. The survey measures EMPLOYMENT Peyes, continue to C1b No, go to C2  C1b. Operational definition: EMPLOYMENT relates to  The total number of workers, on:  A specific day:  The quarter of the survey  The quarter of the survey  The whole year  Other:  The average number of workers during:  A specific pay period  The month of the survey  The quarter of the survey  The quarter of the survey  The quarter of the survey  The whole year  Other:	Unincorporated establishments		Yes  ○ No
Establishments which did not operate part of the reference period  @ Yes	Non-profit institutions		Yes  ○ No
National establishments located abroad  (**) Yes (**) No  **No  **B9. Other coverage: The survey includes or excludes other types of establishments not already mentioned above the Survey excluded the Farms.  **C1. EMPLOYMENT**  **C1a. The survey measures EMPLOYMENT (**) Yes, continue to C1b (**) No, go to C2  **C1b. Operational definition: EMPLOYMENT relates to  (**The total number of workers, on: (**) A specific day: (**) The month of the survey (**) The quarter of the survey (**) The whole year (**) Other: (**) The month of the survey (**) The month of the survey (**) The quarter of the survey (**) The whole year (**) The whole year (**) Other: (**) The whole year (**) Other:	Foreign establishments located within the o	country	
C. Concepts and operational definitions  C1. EMPLOYMENT  C1a. The survey measures EMPLOYMENT @ Yes, continue to C1b	Establishments which did not operate part	of the reference period	
C1. EMPLOYMENT  C1a. The survey measures EMPLOYMENT	National establishments located abroad		○ Yes
C1. EMPLOYMENT  C1a. The survey measures EMPLOYMENT	The state of the s	or excludes other types of	establishments not already mentioned above
C1. EMPLOYMENT  C1a. The survey measures EMPLOYMENT	The Survey excluded the Farms.		
C1a. The survey measures EMPLOYMENT	C. (	Concepts and operation	al definitions
C1b. Operational definition: EMPLOYMENT relates to  The total number of workers, on:  The month of the survey  The quarter of the survey  The whole year  Other:  The average number of workers during:  A specific pay period  The month of the survey  The quarter of the survey  The quarter of the survey  The whole year  Other:		C1. EMPLOYME	NT
<ul> <li>♠ The total number of workers, on:</li> <li>♠ The month of the survey</li> <li>♠ The quarter of the survey</li> <li>♠ The whole year</li> <li>♠ Other:</li> <li>♠ The average number of workers during:</li> <li>♠ A specific pay period</li> <li>♠ The month of the survey</li> <li>♠ The quarter of the survey</li> <li>♠ The whole year</li> <li>♠ Other:</li> </ul>	C1a. The survey measures EMPLOYMEN	JT • Yes, continue to C1	No, go to C2
<ul> <li>The month of the survey</li> <li>The quarter of the survey</li> <li>The whole year</li> <li>Other:</li> <li>The average number of workers during:</li> <li>A specific pay period</li> <li>The month of the survey</li> <li>The quarter of the survey</li> <li>The whole year</li> <li>Other:</li> </ul>	•		
<ul> <li>○ The quarter of the survey</li> <li>○ The whole year</li> <li>○ Other:</li> <li>○ A specific pay period</li> <li>⑥ The month of the survey</li> <li>○ The quarter of the survey</li> <li>○ The whole year</li> <li>○ Other:</li> </ul>	• The total number of workers, on:		
<ul> <li>○ The whole year</li> <li>○ Other:</li> <li>○ The average number of workers during:</li> <li>○ A specific pay period</li> <li>○ The month of the survey</li> <li>○ The quarter of the survey</li> <li>○ The whole year</li> <li>○ Other:</li> </ul>			
Other:  The average number of workers during:  A specific pay period  The month of the survey  The quarter of the survey  The whole year  Other:			vey
<ul> <li>The average number of workers during:</li> <li>A specific pay period</li> <li>The month of the survey</li> <li>The quarter of the survey</li> <li>The whole year</li> <li>Other:</li> </ul>		( The whole year	
<ul> <li>The month of the survey</li> <li>The quarter of the survey</li> <li>The whole year</li> <li>Other:</li> </ul>		Other:	
<ul> <li>The month of the survey</li> <li>The quarter of the survey</li> <li>The whole year</li> <li>Other:</li> </ul>			
<ul><li>The quarter of the survey</li><li>The whole year</li><li>Other:</li></ul>	○ The average number of workers during:	A specific pay period	
The whole year Other:		• The month of the surv	ey
Other:		○ The quarter of the sur	vey
		○ The whole year	
Other:		Other:	
Other:			
	Other:		
C1c. The worker coverage is	C1c. The worker coverage is		
• The same as the survey coverage (c.f. B7.)	• The same as the survey coverage (c.f. B7	·.)	
○ A different coverage:	○ A different coverage:		
C1d. Further comments or explanations (if needed):	or explanations (if		

## C2. Earnings

C2a. The survey measures EARNINGS • Yes, continu	ne to C2b No, go to C3a
C2b. EARNINGS relates to:	
	e by the employer in respect of taxes, contributions of employees to nes, union dues, life insurance premiums, etc.)
NET earnings -> Deductions are made for:	
Workers' contributions to compulsory social secu	rity schemes  Yes  No
- Health related	○ Yes    ● No
- Pension	
- Unemployment	○ Yes
Union dues	○Yes   No
Advanced contributions to income tax	○ Yes
Other:	
C2c. The worker coverage is	C2d. and the reference period is
• The same as the survey coverage	<ul><li>The same reference period as employment</li></ul>
○ A different coverage:	
	○ A specific month
	Another reference period:
C2e. Earnings includes:	
(a) Payments in kind	• Yes No Further comments or explanations (if needed):
(b) Cost of living allowances	Yes ○ No
(c) Family allowance allowances	Yes ○ No
(d) Other allowances in cash	Yes  ○ No
(e) Payments for time not worked	○ Yes   • No
(f) Overtime payments	Yes  ○ No
(g) End of year bonuses	○ Yes    No
(h) Profit sharing bonuses	Yes  ○ No
(i) Other regular bonuses paid every pay period	Yes  ○ No
(j) Bonuses paid irregularly	Yes  ○ No
(k) Payments for periods outside the reference period	○ Yes    No
(I) Payments for items required by the job	○ Yes    No
(m) Tips and gratuities distributed by the employer	
(n) Severance and termination pay	○ Yes    No
(o) Employers' contributions to workers' social security schemes (p) Other	● Yes ○ No
components not mentioned above	

### C3. Wage rates

C3a. The survey mea	asures WAGE RATES	• Yes, continue	to C3b	○ No, go to C4	
C3b. Time unit: WAG	<b>GE RATES</b> are requested	d	C3	Sc. Concept:	
○ per hour				Minimum or standard wage rat	es, fixed by or in
○ per day				pursuance of laws	0 Y 0 N
○ per week					○ Yes ○ No
• per month				regulations	○ Yes ○ No
other time unit:				collective agreements	○ Yes ○ No
				arbitral awards	○ Yes ○ No
l				Wage rates actually paid	
C3d. The worker cov	<b>/erage</b> is		<b>C3e.</b> and	d the <b>reference period</b> is	
• The same as the s	urvey coverage		○ The sa	ame reference period as employ	ment
○ A different covera	ge:		○ A spe	cific week	
			<ul><li>A spe</li></ul>	cific month	
			○ Anoth	ner reference period:	
C3f. Wage rates inc	cludes:				
(a) Payments in kind					
(b) Cost of living allow	wances	Yes  ○ No			
(c) Family allowances	S	Yes ○ No			
(d) Other allowances	in cash	Yes ○ No			
(e) Payments for time	e not worked	○ Yes			
(f) Overtime paymen	ts	Yes ○ No			
(g) Other components not mentioned above					
Further comments o explanations (if need					
		C4. Compensa	ation of e	employees or Labour Cost	
C4a. The survey mea	asures <b>COMPENSATION</b>	OF EMPLOYEES	or	Yes, continue to C4b	No, go to C5
C4b. The worker cov	<b>/erage</b> is		C4c.	and the <b>reference period</b> is	
○ The same as the s	urvey coverage		$\bigcirc$ TI	he same reference period as em	ployment
○ A different covera	ge:		$\bigcirc$ A	specific week	
			$\bigcirc$ A	specific month	
			$\bigcirc$ A	different reference period:	
			Γ		

C4d. Compensation of employees or Labour cost includes:	
(a) Payments in kind	○ Yes ○ No Further comments or explanations (if
(b) Cost of living allowances	○ Yes ○ No needed):
(c) Family allowance allowances	○ Yes ○ No
(d) Other allowances in cash	○ Yes ○ No
(e) Payments for time not worked	○ Yes ○ No
(f) Overtime payments	○ Yes ○ No
(g) End of year bonuses	○ Yes ○ No
(h) Profit sharing bonuses	○ Yes ○ No
(i) Other regular bonuses paid every year	○ Yes ○ No
(j) Bonuses paid irregularly	○ Yes ○ No
(k) Payments for periods outside the reference period	○ Yes ○ No
(I) Payments for items required by the job	○ Yes ○ No
(m) Tips and gratuities distributed by the employer	○ Yes ○ No
(n) Severance and termination pay	○ Yes ○ No
(o) Employers' contributions to workers' social security schemes	○Yes ○No
(p) Workers' social benefits provided by the employer	○Yes ○No
(q) Employers' cost of training	○Yes ○No
(r) Employers' expenses for welfare services	○Yes ○No
(s) Taxes paid by the employer on employment payrolls,etc.	○Yes ○No
(t) Employment related subsidies received by the employer	○Yes ○No
(u) Other components not mentioned above	
C5. Contractual/Norma	al hours of work
C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF	F WORK
C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to ho	ours fixed by:
Laws or regulations • Yes No	
Collective agreements	<b>C5c.</b> Information is requested about normal hours
Establishments' internal regulations   Yes  No	○ per day
Establishments internal regulations (2 res ) no	○ per week
Other	Oper pay period
	<ul><li>per month</li></ul>
	Oother:
<b>C5d.</b> Information is requested in <b>C5e.</b> The <b>reference per</b>	riod is C5f. And the worker coverage is
O Days • The same reference	period as for wages   The same as for wages
○ Half days ○ Another reference p	eriod: Another coverage:
• Hours	
○ Minutes	
Other time unit:	

### C6. Hours paid for

C6a. The survey measures HOURS PAIL	FOR • Yes, continue to C6b No, go to	C7
<b>C6b.</b> Information is requested in	<b>C6c.</b> The reference period is	<b>C6d.</b> And the worker coverage is
○ Days	• The same reference period as for wages	• The same workers as for wages
○ Half days	○ Another reference period:	○ Another coverage:
<ul><li>Hours</li></ul>		
○ Minutes		
Other time unit:		
C6e. Hours paid for includes time paid	due to	
(a) Overtime	● Yes ○ No (h) Down time (including stand b	y time) • Yes • No
- Paid at special rates	Yes No (i) Time not worked (absence from	
- Paid at normal rates	<ul><li>Yes ○No</li><li>Vacation time</li></ul>	• Yes • No
- Compensated with time off		● Yes ○ No
(b) Work at home	○ Yes     No  - Occupational injuries	●Yes ○No
(c) Travelling time required by the job	● Yes ○ No - Labour disputes	○Yes    No
(d) Meal breaks	● Yes ○ No - Other time not worked	○Yes
(e) Commuting time	○ Yes    No    (j) Other:	
(f) Time for preparation		
(g) Training time		
Further comments or explanations (if needed):		
C6f. The survey measures ABSENCE FR	OM WORK separately Yes • No	
<b>C6g.</b> The survey measures <b>OVERTIME</b> s	separately • Yes • No	
	C7. Hours actually worked	
C7a. The survey measures HOURS ACT	<b>UALLY WORKED</b> • Yes, continue to C7b	No, go to C8
C7b. Information is requested in	<b>C7c.</b> The reference period is	<b>C7d.</b> And the worker coverage is
○ Days	• The same reference period as for wages	• The same workers as for wages
○ Half days	○ Another reference period:	○ Another coverage:
<ul><li>Hours</li></ul>		
○ Minutes		
Other time unit:		

#### C7e. Hours actually worked includes time paid due to .... (a) Overtime Yes ○ No - Paid at special rates ● Yes ○ No (i) Time not worked (absence from work) Yes ○ No - Paid at normal rates Yes ○ No - Vacation time Yes ○ No - Compensated with time off Yes ○ No - Sick leave Yes ○ No - Unpaid and not compensated with time off - Occupational injuries (b) Work at home ○ Yes ● No - Labour disputes ○ Yes ● No (c) Travelling time required by the job - Other time not worked ○ Yes ● No (j) Other: (d) Meal breaks (e) Commuting time ○ Yes ● No (f) Time for preparation Yes ○ No (g) Training time Yes \( \cap \) No **Further comments** or explanations (if needed): **C7f.** The survey measures **ABSENCE FROM WORK** separately Yes ○ No **C7g.** The survey measures **OVERTIME** separately **C8.** Other topics **C8a.** The survey measures **LABOUR TURNOVER** Yes, continue to C8b No, go to C9a **C8b. LABOUR TURNOVER** includes the following components Workers who were hired ○ Yes ○ No Workers who were fired ○Yes ○No Workers who resigned ○Yes ○No Workers who retired ○Yes ○No Other **C8c.** The **reference period** is ... **C8d.** and the worker coverage is ... The same workers as hours paid/hours actually The same reference period as hours paid/hours actually worked worked Another reference period: Another coverage: Yes, continue to C11b **C9a.** The survey measures **VACANCIES** No, go to C10 **C9b. VACANCIES** are defined as: C10. Other topics: The survey measures other topics not mentioned above, namely ...

No.			

### **D.** Classifications

	The establishment size categories used to group establishments are
1-9; 10-19; 20-49; 50-199; 200	)+
D2a. Industry (branch o	f economic activity): The classification used to code industry is (based on)
○ ISIC rev 2	
● ISIC rev 3, 3.1	
○ ISIC rev 4	
○ NACE, NAICS	
O National classification:	
Other:	
D2b. Number of groups d	listinguished at the most detailed level when coding industry 9,999 groups
D2c. Computer assisted/a	automatic coding is used Yes No
D2d. If not using ISIC, it i	s convertible to ISIC:
Yes, to	
0 1510, 100. 2	<b>2e.</b> The most important <b>deviations</b> between the classification used and the international
O ISIC, rev. 3	assification (at the Section - one digit - level) are:
○ ISIC, rev. 4	
No     No	
D3a. Occupation: If info	rmation by occupation is collected, the classification used to code occupation is (based on):
○ISCO-68	,
● ISCO-88	
○ ISCO-08	
○ National classification:	
Other:	
Other.	
D3b. Number of groups d	listinguished at the most detailed level when coding occupation 9,999 groups
D3c. Computer assisted/a	automatic coding is used Yes No
D3d. If not using ISCO, it	is convertible to ISCO
Yes, to	
○ ISCO-68	D3e. The most important deviations between the classification used and the international
	classification (at the Major Group - one digit - level) are:
◯ ISCO-08	
<ul><li>No</li></ul>	

Standard Classification of Labour Cost			
Yes No D4b. If no, the most im classification are:	portant differences betwe	een the na	ational classification and the international
$\Box$ Payments in kind (g welfare services (gr		orkers' ho	ousing borne by employers (group V) and Cost of
☐ Direct wages and sa	alaries (group I) and Remu	neration f	for time not worked (group II) are merged
○ Other differences:	Wages, Salaries in cash. Cash & in Kind Regular allow Cash & in Kind Irregular allow		
D5. The survey uses other classification	ıs, as follows:		
∑ Geographical regions	•		
<ul><li>✓ Legal status of the establishment (i.</li></ul>	e., institutional sector, typ	e of owne	ership, etc.).
Cooperatives are separetely identi-	fied •Yes ONo		
Others:			
<b>D6.</b> Further comments or explanations (if needed):			
	E. Questionnair	e design	
E1. Number of questionnaires: the surv	/ey uses		
<ul><li>One questionnaire</li></ul>			
Oifferent types of questionnaires for types of economic units:	different		
One questionnaire for the economic	unit as a whole, one for w	orkers inc	lividually
Other:			
E2. The unit(s) of observation: Information	tion is obtained		
For the establishment as a whole (go to	E3)	○Yes	<ul><li>No</li></ul>
For (groups of) occupations within the e	stablishment (go to E3)	○Yes	No     No     No
For each individual worker in the establi	shment (go to E4)	<ul><li>Yes</li></ul>	○No
For a sample of workers in the establish	ment (go to E4)	○Yes	No     No     No

D4a. Labour cost components: If measuring labour cost, the classification of labour cost components is the International

Disaggregations	Employment	Wages concept (earnings, wage rates, etc	Working time concep	ts
Sex				
Age group				
Education level categories				
Occupation				
Manual/non-manual				
ull-time/part-time				
killed/semi-skilled/unskilled				
Casual/permanent worker				
Apprentices				
Adults/young workers				
Other disaggregation:				
E4. When information is obtained	Tor marvidual worker	s, the survey conects infor	mation about their.	
□ Cocupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:				
□ Casual/permanent status     □ Apprentices	obtains information	separately for  Wage rates		ompensation o employees or labour cost
□ Cocupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:	obtains information		!	employees or
□ Coccupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:   E5. Wage components: the survey  Payments in kind	obtains information		!	employees or
Cost of living allowances	obtains information		!	employees or
□ Cocupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:      □ Other information:  Cost of living allowances  Camily allowances	obtains information		!	employees or
Cost of living allowances  Coccupation  Full time/part time schedule  Casual/permanent status  Apprentices  Other information:  Cayments in kind  Cost of living allowances  Camily allowances  Covertime payment			!	employees or
□ Cocupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:      □ Other informat	tions		!	employees or
☐ Coccupation ☐ Full time/part time schedule ☐ Casual/permanent status ☐ Apprentices ☐ Other information: ☐ Cost of living allowances ☐ Cost of living allowances ☐ Covertime payment ☐ Contribution ☐ Corrections ☐ Contribution ☐ Cost of living allowances ☐ Cost of living allowance	tions		!	employees or
□ Cocupation     □ Full time/part time schedule     □ Casual/permanent status     □ Apprentices     □ Other information:   E5. Wage components: the survey	tions		!	employees or

# F. Sample design **F1.** The **sampling unit(s)** is/are ... (all relevant options are indicated) ☐ Enterprise **区** Establishment ☐ Employee Other: **F2.** The **sample frame** is ... (all relevant options are indicated) ■ Business register □ Employee or population register Area frame F3. The sources of information used to construct the register are ... (all relevant options are indicated) 区 Economic, Industrial, Establishment census Agricultural census Registers kept by the government ☐ Industrial/bussines directories Licence records Sales tax records ☐ Income tax records Unemployment insurance records Pension coverage records Business Records at the Ministry of Labor. X Other, namely: Records of workers or employers' associations ▼ Field operations Other, namely: F4. Frame coverage: The percentage of all paid employees and/or economic units covered by the sample frame ... % of all employees, and/or % of all economic units 84 81 **F5.** Updating frequency: The sample frame is updated ... ○ Every months Every years Continually Not updated with a specific frequency Never updated **F6.** Type of sample Complete enumeration, go to F10 Random sample, go to F7 OPurposive sample, go to F10 Other, go to F10:

⊠ By region/location	
⊠ By industry	
By public and private sectors	
⊠ By size (or number of workers) the strata are the	
Establishments <b>above this size</b> are included with o	
⊠Other strata: Rare activities, in All establishments isic gro	oup at the 4 dijits level with less than 10 workers,taken with certainty.
F8. Sample error - relative standard error for each conce	
Estimated by 5% (on the average) at the country level and within the	ISIC 4 dijits level
F9. Sample size: The number of economic untis and/or wo	orkers in the final sample (or an estimate of the relative size)
economic units (establishments/enterprises)	3 % of economic units
3,032,525 workers	% of all workers
<b>F10.</b> Further comments or explanations (if needed):	
G. Da	ata collection
G1. Method(s) of data collection: Data are collected thro	ugh (more than one option may be selected)
▼ Personal interview       G2. If personal or telep	hone interview, Yes No
Telephone interview computer assisted interview	rview is used
⊠ Mail	
⊠Mail	
Online/web based questionnaire	
Online/web based questionnaire	
Online/web based questionnaire	
☐ Online/web based questionnaire ☐ Other, namely:	
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units	
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units ☐ Yes, in case of non-response	
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units ☐ Yes, in case of non-response ☐ Yes, in other cases:	sample that are not inteviewed
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units ☐ Yes, in case of non-response ☐ Yes, in other cases:  No	sample that are not inteviewed
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units ☐ Yes, in case of non-response ☐ Yes, in other cases:  No  G4. Non response rate: Percentage of all units in the final	
☐ Online/web based questionnaire ☐ Other, namely:  G3. Substitution of units ☐ Yes, in case of non-response ☐ Yes, in other cases: ☐ No  G4. Non response rate: Percentage of all units in the final  11.5  % of all units	
Online/web based questionnaire  Other, namely:  G3. Substitution of units  Yes, in case of non-response  Yes, in other cases:  No  G4. Non response rate: Percentage of all units in the final  11.5  % of all units  G5. Timeliness: Number of days or months between the response of the properties of th	
☐ Online/web based questionnaire ☐ Other, namely: ☐ G3. Substitution of units ☐ Yes, in case of non-response ☐ Yes, in other cases: ☐ No ☐ No ☐ G4. Non response rate: Percentage of all units in the final ☐ 11.5 ☐ % of all units ☐ G5. Timeliness: Number of days or months between the response of the properties of the	reference period and the release of the results

H. Estimates					
H1. Estimation procedures	more than one option may be	selected)			
▼ Take into account estimates	from a previous reference pe	riod			
Use benchmark data					
☐ For employment					
For wages					
For working time					
☐ Adjust for seasonality					
Other adjustments, please s	pecify				
<b>H2</b> . If benchmark data are used the <b>type of benchmark data</b> usis:	l l				
H3. Types of indicators produc	ced (more than one option o	can be selected)			
(a) Average earnings (per worker)	(b) Median earnings (per worker)	(c) Real earnings (per worker)	(d) Labour cost (per worker)		
per year	per year	per year	per year		
🗵 per month	per month	per month	per month		
per week	per week	per week	per week		
per day	per day	per day	per day		
per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)	per hour (actual or paid)		
(e) Hours actually worked (per worker)	(f) Hours paid for (per worker)	(g) Overtime hours (per worker)	(h) Absence from work hours (per worker)		
per year	per year	per year	per year		
□ per month	per month	per month	per month		
per week	per week	per week	per week		
per day	per day	per day	per day		
(i) Workers by levels of earnings	(j) Earnings	(k) Earnings in each decile/ quartile	(I) Workers by levels of hours (paid or actual)		
☐ Number of workers	□ Deciles	☐ Average earnings	☐ Number of workers		
Percentage of workers	☐ Quartiles	☐ Median earnings	☐ Percentage workers		
(m) Wage indexes		(n) Other indicators p	roduced:		
Simple unweighted index o	f growth	Average Hours of Work b			
☐ Laspeyres index with fixed of	occupational employment wei	Economic Activity ( Major Occupation (	•		
☐ Laspeyres index with indust	rial employment weights	Sector Educational Status			
Other wage index:		Average Wages and Earni Economic Activity (			
H4. The above indicators are co	alculated for all workers cover	ed	_		
○ No, to a subset:					

H5. Links to Laborsta series	: Statistics from this survey are presented in the following LABORSTA series								
■ 2E - Paid employment by	economic activity								
■ 2F - Paid employment in	manufacturing								
<ul> <li>★4A - Hours of work by economic activity</li> <li>★4B - Hours of work in manufacturing</li> <li>★5A - Wages by economic activity</li> </ul>									
						SB - Wages in manufactu	ring		
						6A - Labour cost in manu	facturing		
⋈ OI - Hours of work and was a contract of the contra	rages in detailed occupations (October Inquiry)								
<b>H6.</b> The statistics published described above	in LABORSTA have the same coverage and follow the same definitions	<ul><li>Yes</li></ul>	○ No						
If <b>no</b> , the main differences are as follows:									
	I. Historical information								
I1. Main changes in this sur	vey since 1990 that have led to breaks in the series								
I2. Additional comments o	n the survey								
Additional comments regar	ding the questionnaire								

THANK YOU FOR COMPLETING THIS QUESTIONNAIRE