

### Methodological questionnaire

Statistics of employment, wages and hours of work derived from establishment surveys

The objective of this questionnaire is to obtain information about the most important features of the establishment survey(s) carried out in your country since 1990, that are used as sources of statistics of employment, wages and/or hours of work.

Please use as many questionnaires as there are establishment sources for these statistics. For each type of survey, please respond with reference to the latest (most recent) exercise. If you have any questions on which surveys should be covered by this questionnaire, please contact sources@ilo.org before completing the questionnaire. In case the most recent survey was conducted before 1990, please complete only section A. Identification.

This questionnaire is designed to require only a minimum of textual response. The use of pre-coded responses facilitates response but increases the number of pages in the questionnaire. The accompanying document provides international definitions and links to international classifications mentioned in this questionnaire.

We welcome any comments regarding this questionnaire (item J1. "Additional comments"). You can save and print the completed questionnaire at your convenience. Once finished, you can send it to us by clicking the submit button at the end of the questionnaire or by sending a saved copy of the completed questionnaire to sources@ilo.org.

Thank you for your cooperation.

|  | A. Identification                    |
|--|--------------------------------------|
| A1. Country  | Hungary                              |
| A2. Title of the survey                                | Employee, earnings                   |
| A3. Organisation(s) responsible                        | Hungarian Central Statistical Office |
| A4. Website where additional information can be found: | http://www.ksh.hu                    |

#### **B.** Periodicity and coverage

| <b>B1. Periodicity:</b> The survey is carried ou                | ıt                    |             |  |                       |                      |
|---|-----------------------|-------------|--|-----------------------|----------------------|
| Once a year, continue to B2                                     |                       |             |  |                       |                      |
| Two times a year/half yearly, continue                          | to B2                 |             |  |                       |                      |
| © Every quarter, continue to B2                                 |                       |             |  |                       |                      |
| • Every month, go to B3   |                       |             |  |                       |                      |
| © Every months, continue to B2                                  |                       |             |  |                       |                      |
| Every years, go to B3   |                       |             |  |                       |                      |
| Ad hoc survey, continue to B2                                   |                       |             |  |                       |                      |
| Further comments or explanations (if needed):                   |                       |             |  |                       |                      |
| <b>B2. Months of the survey:</b> the survey                     | is carrie             | ed out in t | the following months                                     |                       |                      |
| ☐ January ☐ February  |                       |             |  |                       |                      |
| ☐ March ☐ April   |                       |             |  |                       |                      |
|   |                       |             |  |                       |                      |
| ☐ July ☐ August   |                       |             |  |                       |                      |
| September October   |                       |             |  |                       |                      |
| ☐ November ☐ December   |                       |             |  |                       |                      |
| <b>B3. Year</b> the survey started: 1989                        |                       |             |  |                       |                      |
| <b>B4. Industry coverage:</b> The survey includes               | udes esta             | blishment   | es in the following ISIC rev. 4 groups                   |                       |                      |
| A. Agriculture, forestry and fishing                            | <ul><li>Yes</li></ul> | ○No         | L. Real estate activities                                | <ul><li>Yes</li></ul> | ○No                  |
| B. Mining and quarrying   | <ul><li>Yes</li></ul> | ○No         | M. Professional, scientific and technical                | © Vos                 | ○ No                 |
| C. Manufacturing  | <ul><li>Yes</li></ul> | ○No         | activities   | <ul><li>Yes</li></ul> | ( NO                 |
| D. Electricity, gas, steam and air conditioning supply          | <ul><li>Yes</li></ul> | ○ No        | N. Administrative and support support service activities | <ul><li>Yes</li></ul> | ○No                  |
| E. Water supply, sewerage, wast management and remediation act. | <ul><li>Yes</li></ul> | ○ No        | O. Public administration; compulsory social security     | <ul><li>Yes</li></ul> | ○No                  |
| F. Construction   | <ul><li>Yes</li></ul> | ○No         | O. Defense   | <ul><li>Yes</li></ul> | ○No                  |
| G. Wholesale and retail trade; repair of                        | O V                   | ○ Na        | P. Education   | <ul><li>Yes</li></ul> | ○No                  |
| motor vehicles  | <ul><li>Yes</li></ul> | ( NO        | Q. Human health and social work activities               | <ul><li>Yes</li></ul> | ○No                  |
| H. Transportation and storage                                   | <ul><li>Yes</li></ul> | ○ No        | R. Arts, entertainment and recreation                    | ○Yes                  | <ul><li>No</li></ul> |
| I. Accomodation and food service                                | <ul><li>Yes</li></ul> | ○ No        | S. Other service activities                              | ○ Yes                 | <ul><li>No</li></ul> |
| activities  | (•) res               | ONO         | T. Activities of household as employers                  | ○ Yes                 | <ul><li>No</li></ul> |
| J. Information and communication                                | <ul><li>Yes</li></ul> | ∩No         | U. Activities of extraterritorial organizations          | ○Yes                  | <ul><li>No</li></ul> |
| K. Financial and insurance activities                           | <ul><li>Yes</li></ul> |             | and bodies   |                       |                      |
| Further comments or explanations (if needed):                   |                       |             |  |                       |                      |

| B5. Size coverag                 | <b>ge:</b> The sur | vey cov        | ers          |             |                   |  |                       |                      |           |      |
|----------------------------------|--------------------|----------------|--------------|-------------|-------------------|--|-----------------------|----------------------|-----------|------|
| All establishme                  | ents of any        | size           |              |             |                   |  |                       |                      |           |      |
| <ul><li>All establishm</li></ul> | ents with a        | t least        | 5 <b>w</b> ( | orkers/er   | mployees          |  |                       |                      |           |      |
| Other size cov                   | erage:             |                |              |             |                   |  |                       |                      |           |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
| B6. Geographic                   |                    | <b>ge:</b> The | survey co    | vers the .  |                   |  |                       |                      |           |      |
| <ul><li>Whole country</li></ul>  | У                  |                |              |             |                   |  |                       |                      |           |      |
| Whole country<br>remote/margi    |                    | g the fol      | llowing      |             |                   |  |                       |                      |           |      |
| Capital city (ca                 | n include s        | urroun         | ding areas   | ;)          |                   |  |                       |                      |           |      |
| ○ The following                  | main cities        | : [            |              |             |                   |  |                       |                      |           |      |
| Only urban are                   | eas                | _              |              |             |                   |  |                       |                      |           |      |
| Other geograp                    | ohical cove        | age:           |              |             |                   |  |                       |                      |           |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
| B7. Worker cov                   | erage: The         | survey         | covers th    | e followi   | ing <b>status</b> | <b>s in employment</b> categor                   | ies                   |                      |           |      |
| (a) All persons in               | the payroll        |                |              |             |                   |  | ○ Yes                 | <ul><li>No</li></ul> |           |      |
| (b) Only Paid emp                | oloyees            |                |              |             |                   |  | <ul><li>Yes</li></ul> | ○ No                 |           |      |
| (c) Only Manua<br>workers/ opera |                    | lar worl       | kers/wage    | earners,    | / producti        | on   | ○ Yes                 | <ul><li>No</li></ul> |           |      |
| (d) Only Non-m                   | anual /wh          | ite colla      | r/adminis    | trative w   | orkers            |  | ○ Yes                 | <ul><li>No</li></ul> |           |      |
| (e) Paid employed                | es and wor         | king pro       | prietors (   | i.e., own   | account v         | vorkers or employers)                            | ○ Yes                 | <ul><li>No</li></ul> |           |      |
| (f) All persons en               | gaged (Paid        | d emplo        | yees, wor    | king prop   | orietors ar       | nd unpaid family workers)                        | ○ Yes                 | <ul><li>No</li></ul> |           |      |
| The following gro                | une are in         | dudadı         |              |             |                   |  |                       |                      |           |      |
| Pieceworkers                     | •                  | Juueu.         |              |             | ∩No               | Apprentices                                      |                       |                      | ∩Yes      | ∩No  |
| Part time em                     |                    |                |              | ○ Yes       |                   | Trainees   |                       |                      | () Yes    |      |
| Seconded em                      |                    |                |              | () Yes      |                   |  |                       |                      | () les    | ONO  |
| Workers from                     | •                  | v work         | agencies     | ○ Yes       |                   | Employees absent from<br>entire reference period |                       |                      | ○ Yes     | ○No  |
| Casual and te                    | •                  | -              | _            | ○ Yes       |                   | Employees on probation                           |                       | , ,                  | ○Yes      | ○ No |
| Supervisors                      | importing c        | проус          | 23           | ○ Yes       |                   | Foreign employees                                |                       |                      | ○Yes      | ○ No |
| Managers                         |                    |                |              | ○ Yes       |                   | Workers paid on comm                             | ission                |                      | ○ Yes     |      |
| Non-adults/v                     | vorkers bel        | ow a ce        | ertain age   |             |                   | Homeworkers                                      |                       |                      | ○Yes      | ○ No |
| Volunteer wo                     |                    |                |              | ○ Yes       |                   | Subcontracted workers                            | <b>;</b>              |                      | ○ Yes     |      |
|                                  |                    |                |              |             |                   |  |                       |                      |           |      |
| Other worke                      |                    |                |              |             |                   |  |                       |                      |           |      |
| mentioned a                      | bove:              |                |              |             |                   |  |                       |                      |           |      |
|                                  | enterprises        | and non-       | -profit orga | nizations v | with at leas      | t 5 employed persons were obs                    | served (ex            | cept for no          | on-profit |      |
| Further                          |                    |                |              |             |                   | observed in full-scale                           | . (~                  |                      |           |      |
| comments or explanations (if     |                    |                |              |             |                   |  |                       |                      |           |      |
| needed):                         |                    |                |              |             |                   |  |                       |                      |           |      |

| <b>B8. Institutional sector coverage:</b> The su   | urvey covers                          |  |
|--|---------------------------------------|--|
| Establishments in the the private sector           |                                       | • Yes No                                   |
| Establishments in the the public sector            |                                       | • Yes No                                   |
| Unincorporated establishments                      |                                       | ⊜ Yes ● No                                 |
| Non-profit institutions                            |                                       | Yes  ○ No                                  |
| Foreign establishments located within the o        | country                               |  |
| Establishments which did not operate part          | of the reference period               | ○ Yes                                      |
| National establishments located abroad             |                                       | ○ Yes                                      |
| <b>B9. Other coverage:</b> The survey includes     | or excludes other types of            | establishments not already mentioned above |
|  |                                       |  |
| C. (   | Concepts and operation                | nal definitions                            |
| C1a. The survey measures EMPLOYMEN                 | C1. EMPLOYME  T • Yes, continue to C1 |  |
|  | ,                                     | ~ , <b>c</b>                               |
| C1b. Operational definition: EMPLOYME              | ENT relates to                        |  |
| ○ The total number of workers, on:                 | A specific day:                       |  |
|  | The month of the surv                 |  |
|  | The quarter of the sur                | vey  |
|  | ○ The whole year                      |  |
|  | Other:                                |  |
|  |                                       |  |
| ○ The average number of workers during:            | ○ A specific pay period               |  |
|  | ○ The month of the surv               | vey  |
|  | ○ The quarter of the sur              | vey  |
|  | ○ The whole year                      |  |
|  | Other:                                |  |
|  |                                       |  |
| Other:   |                                       |  |
|  |                                       |  |
| C1c. The worker coverage is                        |                                       |  |
| • The same as the survey coverage (c.f. B7         | <b>(.)</b>                            |  |
| A different coverage:                              |                                       |  |
|  |                                       |  |
|  |                                       |  |
| C1d. Further comments or explanations (if needed): |                                       |  |

## C2. Earnings

| C2a. The survey measures EARNINGS • Yes, continu                           | e to C2b No, go to C3a   |
|--|--|
| C2b. EARNINGS relates to:  |  |
|  | by the employer in respect of taxes, contributions of employees to nes, union dues, life insurance premiums, etc.) |
| ○ NET earnings -> Deductions are made for:                                 |  |
| Workers' contributions to compulsory social secu                           | rity schemes 	Yes 	No  |
| - Health related   | ○ Yes ○ No   |
| - Pension  | ○ Yes ○ No   |
| - Unemployment   | ○ Yes ○ No   |
| Union dues   | ○Yes ○ No  |
| Advanced contributions to income tax                                       | ○ Yes ○ No   |
| Other:   |  |
| C2c. The worker coverage is  | C2d. and the reference period is   |
| • The same as the survey coverage  | <ul><li>The same reference period as employment</li></ul>  |
| ○ A different coverage:  | ○ A specific week  |
|  | ○ A specific month   |
|  | Another reference period:  |
|  |  |
|  |  |
|  |  |
| C2e. Earnings includes:  |  |
| (a) Payments in kind   | • Yes No Further comments or explanations (if needed):   |
| (b) Cost of living allowances  | ○ Yes ● No   |
| (c) Family allowance allowances  | ○ Yes 		 No  |
| (d) Other allowances in cash   | ○ Yes 		 No  |
| (e) Payments for time not worked   | ● Yes ○No  |
| (f) Overtime payments  | Yes  ○ No  |
| (g) End of year bonuses  | ● Yes ○ No   |
| (h) Profit sharing bonuses   | ● Yes ○ No   |
| (i) Other regular bonuses paid every pay period                            | ● Yes ○ No   |
| (j) Bonuses paid irregularly   | ● Yes ○ No   |
| (k) Payments for periods outside the reference period                      | ○ Yes 		 No  |
| (I) Payments for items required by the job                                 | ○ Yes 		 No  |
| (m) Tips and gratuities distributed by the employer                        | ○ Yes 		 No  |
| (n) Severance and termination pay  | ○ Yes 		 No  |
| (o) Employers' contributions to workers' social security schemes (p) Other | ○Yes   |
| components not<br>mentioned above  |  |

#### C3. Wage rates

| C3a. The survey measures WAGE RATES Yes, cont               | tinue to C3b   No, go to C4  |
|---|--|
| C3b. Time unit: WAGE RATES are requested                    | C3c. Concept:  |
| oper hour per day   | Minimum or standard wage rates, fixed by or in pursuance of laws Yes \( \cap \) No |
| Oper week   | regulations  |
| per month   | collective agreements Yes No   |
| Other time unit:  | arbitral awards  |
|   | ○ Wage rates actually paid   |
| C3d. The worker coverage is                                 | C3e. and the reference period is   |
| ○ The same as the survey coverage                           | ○ The same reference period as employment  |
| ○ A different coverage:                                     | ○ A specific week  |
|   | ○ A specific month   |
|   | ○ Another reference period:  |
|   |  |
|   |  |
|   |  |
| C3f. Wage rates includes:                                   |  |
| (a) Payments in kind  | ○ No   |
| (b) Cost of living allowances Yes                           | No   |
| (c) Family allowances                                       | No   |
| (d) Other allowances in cash Yes                            | ○ No   |
| (e) Payments for time not worked \( \text{Yes} \)           | ○ No   |
| (f) Overtime payments                                       | No   |
| (g) Other<br>components not<br>mentioned above              |  |
| Further comments or explanations (if needed):               |  |
| C4. Comp  | pensation of employees or Labour Cost  |
| C4a. The survey measures COMPENSATION OF EMPLOY LABOUR COST | YEES or   • Yes, continue to C4b  • No, go to C5                                   |
| C4b. The worker coverage is                                 | C4c. and the reference period is   |
| The same as the survey coverage                             | <ul><li>The same reference period as employment</li></ul>                          |
| ○ A different coverage:                                     | ○ A specific week  |
|   | ○ A specific month   |
|   | ○ A different reference period:  |
|   |  |
|   |  |

| C4d. Compensation of employees or Labour cost includes:                      |  |
|--|--|
| (a) Payments in kind   | ● Yes ○ No Further comments or explanations (if  |
| (b) Cost of living allowances  | • Yes ONo needed):   |
| (c) Family allowance allowances  | ● Yes No The labour cost surveys cover the total economy excluding micro-enterprises and |
| (d) Other allowances in cash   | Yes  |
| (e) Payments for time not worked   | ● Yes ○ No   |
| (f) Overtime payments  | ○ Yes ○ No   |
| (g) End of year bonuses  | ● Yes ○ No   |
| (h) Profit sharing bonuses   | ● Yes ○ No   |
| (i) Other regular bonuses paid every year                                    | ● Yes ○ No   |
| (j) Bonuses paid irregularly   | ● Yes ○ No   |
| (k) Payments for periods outside the reference period                        | ○ Yes 		 No  |
| (I) Payments for items required by the job                                   | ○ Yes 		 No  |
| (m) Tips and gratuities distributed by the employer                          | ○ Yes 		 No  |
| (n) Severance and termination pay  | ○ Yes 		 No  |
| (o) Employers' contributions to workers' social security schemes             | ● Yes ○ No   |
| (p) Workers' social benefits provided by the employer                        | ● Yes ○ No   |
| (q) Employers' cost of training  | ● Yes ○ No   |
| (r) Employers' expenses for welfare services                                 | ● Yes ○ No   |
| (s) Taxes paid by the employer on employment payrolls,etc.                   | ● Yes ○ No   |
| (t) Employment related subsidies received by the employer                    | ● Yes ○ No   |
| (u) Other  |  |
| components not mentioned above   |  |
|  |  |
|  |  |
| 07.0   |  |
| C5. Contractual/Norma  | al hours of work   |
| C5a. The survey measures CONTRACTUAL/NORMAL HOURS OF                         | WORK ○ Yes, continue to C5b  No, go to C6  |
| C5b. CONTRACTUAL/NORMAL HOURS OF WORK relates to ho                          | urs fixed by:  |
| Laws or regulations Yes No   |  |
| Collective agreements  | C5c. Information is requested about normal hours   |
| Establishments' internal regulations  Yes No                                 | ○ per day  |
|  | ○ per week   |
| Other  | ○ per pay period   |
|  | ○ per month  |
|  | Other:   |
|  |  |
| <b>C5d.</b> Information is requested in <b>C5e.</b> The <b>reference</b> per | <b>ciod</b> is <b>C5f.</b> And the <b>worker coverage</b> is                             |
| O Days O The same reference  | period as for wages  |
| ○ Half days ○ Another reference p  | eriod: Another coverage:   |
| ○ Hours  |  |
| ○ Minutes  |  |
| Other time unit:   |  |
|  |  |

#### C6. Hours paid for

| C6a. The survey measures HOURS PAID               | FOR Yes, continue to C6b No, go to           | C7                                     |
|---|--|--|
| <b>C6b.</b> Information is requested in           | <b>C6c.</b> The reference period is          | <b>C6d.</b> And the worker coverage is |
| ○ Days  | ○ The same reference period as for wages     | ○ The same workers as for wages        |
| ○ Half days                                       | ○ Another reference period:                  | ○ Another coverage:                    |
| ○ Hours   |  |  |
| ○ Minutes   |  |  |
| Other time unit:                                  |  |  |
|   |  |  |
| C6e. Hours paid for includes time paid            | due to                                       |  |
| (a) Overtime                                      | ○ Yes ○ No (h) Down time (including stand b  | oy time) Yes No                        |
| - Paid at special rates                           | ○ Yes ○ No (i) Time not worked (absence from | m work)                                |
| - Paid at normal rates                            | ○ Yes ○ No - Vacation time                   | ○Yes ○No                               |
| - Compensated with time off                       | ○ Yes ○ No - Sick leave                      | ○ Yes ○ No                             |
| (b) Work at home                                  | ○ Yes ○ No - Occupational injuries           | ○Yes ○ No                              |
| (c) Travelling time required by the job           | ○ Yes ○ No - Labour disputes                 | ○ Yes ○ No                             |
| (d) Meal breaks                                   | ○ Yes ○ No - Other time not worked           | ○ Yes ○ No                             |
| (e) Commuting time                                | ○ Yes ○ No (j) Other:                        |  |
| (f) Time for preparation                          | ○ Yes ○ No                                   |  |
| (g) Training time                                 | ○Yes ○ No                                    |  |
| Further comments or explanations (if needed):     |  |  |
| C6f. The survey measures ABSENCE FR               | OM WORK separately Yes No                    |  |
| <b>C6g.</b> The survey measures <b>OVERTIME</b> s | separately Yes ONo                           |  |
|   | C7. Hours actually worked                    |  |
| C7a. The survey measures HOURS ACT                | UALLY WORKED    Yes, continue to C7b         | No, go to C8                           |
| C7b. Information is requested in                  | <b>C7c.</b> The reference period is          | <b>C7d.</b> And the worker coverage is |
| <ul><li>Days</li></ul>                            | • The same reference period as for wages     | • The same workers as for wages        |
| ○ Half days                                       | ○ Another reference period:                  | ○ Another coverage:                    |
| ○ Hours   |  |  |
| ○ Minutes   |  |  |
| Other time unit:                                  |  |  |

C7e. Hours actually worked includes time paid due to .... (a) Overtime Yes No (h) Down time (including stand by time) - Paid at special rates Yes No (i) Time not worked (absence from work) ○Yes ○No - Paid at normal rates - Vacation time - Compensated with time off ○Yes ○No - Sick leave ○Yes ○No - Unpaid and not compensated with time off - Occupational injuries ○Yes ○No (b) Work at home ○ Yes ○ No - Labour disputes ○Yes ○No (c) Travelling time required by the job ○Yes ○No - Other time not worked ○Yes ○No (j) Other: (d) Meal breaks (e) Commuting time ○Yes ○No (f) Time for preparation ○ Yes ○ No (g) Training time ○Yes ○No **Further comments** or explanations (if needed): **C7f.** The survey measures **ABSENCE FROM WORK** separately ○ Yes ○ No ○Yes ○No **C7g.** The survey measures **OVERTIME** separately **C8.** Other topics **C8a.** The survey measures **LABOUR TURNOVER** Yes, continue to C8b No, go to C9a **C8b. LABOUR TURNOVER** includes the following components Workers who were hired ○ Yes ○ No Workers who were fired ○Yes ○No Workers who resigned ○Yes ○No Workers who retired ○Yes ○No Other **C8c.** The **reference period** is ... **C8d.** and the worker coverage is ... The same workers as hours paid/hours actually The same reference period as hours paid/hours actually worked worked Another reference period: Another coverage: • Yes, continue to C11b **C9a.** The survey measures **VACANCIES** No, go to C10 **C9b. VACANCIES** are defined as: C10. Other topics: The survey measures other topics not mentioned above, namely ...

# **D.** Classifications D1. Establishment size: The establishment size categories used to group establishments are ... 5-10; 11-50; D2a. Industry (branch of economic activity): The classification used to code industry is (based on) ... ○ ISIC rev 2 ○ ISIC rev 3, 3.1 O ISIC rev 4 NACE, NAICS National classification: Other: **D2b. Number of groups** distinguished at the most detailed level when coding industry groups D2c. Computer assisted/automatic coding is used ○Yes $\bigcirc$ No D2d. If not using ISIC, it is convertible to ISIC: Yes, to D2e. The most important deviations between the classification used and the international ○ ISIC, rev. 2 classification (at the Section - one digit - level) are: • ISIC, rev. 3 O ISIC, rev. 4 $\bigcirc$ No D3a. Occupation: If information by occupation is collected, the classification used to code occupation is (based on): ○ ISCO-68 ISCO-88 ○ ISCO-08 National classification: Other: D3b. Number of groups distinguished at the most detailed level when coding occupation groups **D3c.** Computer assisted/automatic coding is used **Yes** $\bigcirc$ No D3d. If not using ISCO, it is convertible to ISCO Yes, to D3e. The most important deviations between the classification used and the international

classification (at the Major Group - one digit - level) are:

○ ISCO-88

 $\bigcirc$  No

| Standard Classification of Labour Cost  |  |
|---|--|
| Yes No D4b. If no, the most important differences between classification are:   | een the national classification and the international    |
| Payments in kind (group IV) include Cost of w welfare services (group VIII)   | orkers' housing borne by employers (group V) and Cost of |
| ☐ Direct wages and salaries (group I) and Remu  | neration for time not worked (group II) are merged       |
| Other differences:  |  |
|   |  |
|   |  |
|   |  |
| D5. The survey uses other classifications, as follows:  |  |
| ☐ Geographical regions  |  |
| Legal status of the establishment (i.e., institutional sector, type   | e of ownership, etc.).                                   |
| Cooperatives are separetely identified Yes No   |  |
| Others:   |  |
|   |  |
|   |  |
| <b>D6.</b> Further comments or explanations (if needed):  |  |
| explanations (if fleeded).  |  |
|   |  |
| E. Questionnair   | e design   |
| E1. Number of questionnaires: the survey uses   |  |
| ○ One questionnaire   |  |
| Different types of questionnaires for different   |  |
| types of economic units:  |  |
| One questionnaire for the economic unit as a whole, one for we  |  |
| Other:  | ,  |
|   |  |
|   |  |
|   |  |
| <b>E2.</b> The unit(s) of observation: Information is obtained  |  |
| For the establishment as a whole (go to E3)   | ●Yes ○ No  |
| For (groups of) occupations within the establishment (go to E3)  For each individual worker in the establishment (go to E4) | CYes   |
| For a sample of workers in the establishment (go to E4)   | Yes ● No   |
|   |  |

D4a. Labour cost components: If measuring labour cost, the classification of labour cost components is the International

| Disaggregations  | Employment          | Wages concept<br>(earnings, wage rates,<br>etc | Working time concep | ts   |
|--|---------------------|--|---------------------|--|
| Sex  | П                   | П  | П                   |  |
| Age group  |                     |  |                     |  |
| Education level categories   |                     |  |                     |  |
| Occupation   |                     |  |                     |  |
| Manual/non-manual  |                     | X  |                     |  |
| Full-time/part-time  |                     | X  |                     |  |
| Skilled/semi-skilled/unskilled   |                     |  |                     | ]  |
| Casual/permanent worker  |                     |  |                     |  |
| Apprentices  |                     |  |                     | ]  |
| Adults/young workers   |                     |  |                     |  |
| Other disaggregation:  |                     |  |                     |  |
| ☐ Sex ☐ Age (adults/young)   |                     |  |                     |  |
| <ul> <li>☐ Education level</li> <li>☐ Occupation</li> <li>☐ Full time/part time schedule</li> <li>☐ Casual/permanent status</li> <li>☐ Apprentices</li> <li>☐ Other information:</li> </ul>  |                     |  |                     |  |
| Occupation Full time/part time schedule Casual/permanent status Apprentices  | obtains information | separately for  Wage rates                     |                     | ompensation o<br>employees or<br>labour cost |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:   | obtains information |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey  | obtains information |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey  Payments in kind Cost of living allowances  | obtains information |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey Payments in kind Cost of living allowances Family allowances   | obtains information |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  Fayments: the survey  Payments in kind Cost of living allowances Family allowances Overtime payment  |                     |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey Payments in kind Cost of living allowances Family allowances Overtime payment Employers' social security contributes   | tions               |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey  Payments in kind Cost of living allowances Family allowances Overtime payment Employers' social security contribution | tions               |  |                     | employees or                                 |
| Occupation Full time/part time schedule Casual/permanent status Apprentices Other information:  E5. Wage components: the survey  | tions               |  |                     | employees or                                 |

# F. Sample design

| F1. The sampling unit(s) is/are (all relevant options are indicated)                                       |
|--|
| ▼Enterprise  |
| □ Establishment  |
| □ Employee   |
| Other:   |
| F2. The sample frame is (all relevant options are indicated)   |
| <b>⊠</b> Business register   |
| Employee or population register  |
| Area frame   |
| F3. The sources of information used to construct the register are (all relevant options are indicated)     |
| Economic, Industrial, Establishment census   |
| ☐ Agricultural census  |
| ☐ Registers kept by the government   |
| ☐ Industrial/bussines directories  |
| Licence records  |
| Sales tax records  |
| ☐ Income tax records   |
| Unemployment insurance records   |
| Pension coverage records   |
| ☑Other, namely: Central wage account system the Hungarian State Treasury                                   |
| Records of workers or employers' associations  |
| Field operations   |
| Other, namely:   |
| F4. Frame coverage: The percentage of all paid employees and/or economic units covered by the sample frame |
| % of all employees, and/or 20 % of all economic units  |
| F5. Updating frequency: The sample frame is updated  |
| © Every months   |
| © Every years  |
| <ul><li>Continually</li></ul>  |
| Onot updated with a specific frequency   |
| ○ Never updated  |
| F6. Type of sample   |
| ○ Complete enumeration, go to F10  |
| <ul><li>Random sample, go to F7</li></ul>  |
| C Purposive sample, go to F10  |
| ○ Other, go to F10:  |

| F7. The sample is stratified  |
|---|
| ● Yes: ○ No   |
| ☐ By region/location  |
| ☐ By industry   |
| ☐ By public and private sectors   |
| ☐ By size (or number of workers) the strata are the same as those indicated in D1 above: ○ Yes: ○ No  |
| Establishments <b>above this size</b> are included with certainty in the sample 50  |
| Other strata: economic activity, size category and headquarter (categories: capital and countryside)  |
|   |
|   |
| F8. Sample error - relative standard error for each concept (may be percentages or ranges of percentages)  5-19 employed persons 0.7% (Education)   |
|   |
| <b>F9. Sample size:</b> The number of economic untis and/or workers in the final sample (or an estimate of the relative size)   |
|   |
| economic units (establishments/enterprises) % of economic units   |
| workers % of all workers  |
|   |
| <b>F10.</b> Further comments or explanations (if needed):   |
| explanations (if needed).   |
| G. Data collection  |
| G. Data collection  |
|   |
| <b>G1. Method(s) of data collection:</b> Data are collected through (more than one option may be selected)  |
|   |
|   |
| Personal interview G2. If personal or telephone interview, Yes No   |
| <ul> <li>☐ Personal interview</li> <li>☐ Telephone interview</li> <li>☐ Telephone interview</li> <li>☐ Computer assisted interview is used</li> </ul>   |
| <ul> <li>☐ Personal interview</li> <li>☐ Telephone interview</li> <li>☐ Mail</li> <li>☐ G2. If personal or telephone interview, or Yes computer assisted interview is used</li> <li>☐ No</li> </ul>   |
| □ Personal interview □ Telephone interview □ Telephone interview □ Computer assisted interview is used □ Mail □ Online/web based questionnaire  |
| □ Personal interview □ Telephone interview □ Telephone interview □ Computer assisted interview is used □ Mail □ Online/web based questionnaire  |
| □ Personal interview G2. If personal or telephone interview, Yes No   □ Telephone interview computer assisted interview is used   ☑ Mail ☑ Online/web based questionnaire   □ Other, namely:  |
| □ Personal interview G2. If personal or telephone interview,  |
| □ Personal interview G2. If personal or telephone interview, or Yes of No computer assisted interview is used   □ Telephone interview Computer assisted interview is used   □ Mail ○ Online/web based questionnaire   □ Other, namely:    G3. Substitution of units  Or Yes, in case of non-response  |
| □ Personal interview G2. If personal or telephone interview, or Yes ○ No   □ Telephone interview computer assisted interview is used   ☑ Mail ☑ Online/web based questionnaire   □ Other, namely:    G3. Substitution of units  Or Yes, in case of non-response  Or Yes, in other cases:  Or No   |
| □ Personal interview G2. If personal or telephone interview, ○ Yes ○ No □ Telephone interview computer assisted interview is used □ Mail □ Online/web based questionnaire □ Other, namely: □ G3. Substitution of units ○ Yes, in case of non-response ○ Yes, in other cases: ○ No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed  |
| □ Personal interview G2. If personal or telephone interview, or Yes ○ No   □ Telephone interview computer assisted interview is used   ☑ Mail ☑ Online/web based questionnaire   □ Other, namely:    G3. Substitution of units  Or Yes, in case of non-response  Or Yes, in other cases:  Or No   |
| □ Personal interview G2. If personal or telephone interview, ○ Yes ○ No □ Telephone interview computer assisted interview is used □ Mail □ Online/web based questionnaire □ Other, namely: □ G3. Substitution of units ○ Yes, in case of non-response ○ Yes, in other cases: ○ No G4. Non response rate: Percentage of all units in the final sample that are not inteviewed  |
| Personal interview G2. If personal or telephone interview, Yes No  Telephone interview computer assisted interview is used  Mail  Online/web based questionnaire  Other, namely:  G3. Substitution of units  Yes, in case of non-response  Yes, in other cases:  No  G4. Non response rate: Percentage of all units in the final sample that are not inteviewed  9.5 (Monthly economic statistics);  √ of all units |
| Personal interview G2. If personal or telephone interview,  |
| Personal interview G2. If personal or telephone interview,  |

| H. Estimates   |                                    |  |   |  |  |
|--|------------------------------------|--|---|--|--|
| H1. Estimation procedures (  | more than one option may be        | selected)                                |   |  |  |
| ☐ Take into account estimates  | from a previous reference per      | riod                                     |   |  |  |
| Use benchmark data   |                                    |  |   |  |  |
| ☐ For employment   |                                    |  |   |  |  |
| For wages  |                                    |  |   |  |  |
| ☐ For working time   |                                    |  |   |  |  |
| Adjust for seasonality   |                                    |  |   |  |  |
| Other adjustments, please s  | pecify                             |  |   |  |  |
|  |                                    |  |   |  |  |
| <b>H2</b> . If benchmark data are used the <b>type of benchmark data</b> usis: | ·                                  |  |   |  |  |
| H3. Types of indicators produced (more than one option can be selected)        |                                    |  |   |  |  |
| (a) Average earnings (per worker)  | (b) Median earnings (per worker)   | (c) Real earnings (per<br>worker)        | (d) Labour cost (per<br>worker)                 |  |  |
| per year   | per year                           | per year                                 | per year  |  |  |
| per month  | per month                          | per month                                | per month                                       |  |  |
| per week   | per week                           | per week                                 | per week  |  |  |
| per day  | per day                            | per day                                  | per day   |  |  |
| per hour (actual or paid)  | per hour (actual or paid)          | per hour (actual or paid)                | per hour (actual or paid)                       |  |  |
| (e) Hours actually worked (per worker)   | (f) Hours paid for (per<br>worker) | (g) Overtime hours (per<br>worker)       | (h) Absence from work hours (per worker)        |  |  |
| per year   | per year                           | per year                                 | per year  |  |  |
| per month  | per month                          | per month                                | per month                                       |  |  |
| per week   | per week                           | per week                                 | per week  |  |  |
| per day  | per day                            | per day                                  | per day   |  |  |
| (i) Workers by levels of earnings  | (j) Earnings                       | (k) Earnings in each decile/<br>quartile | (I) Workers by levels of hours (paid or actual) |  |  |
| ☐ Number of workers  | ☐ Deciles                          | ☐ Average earnings                       | ☐ Number of workers                             |  |  |
| Percentage of workers  | Quartiles                          |  | Percentage workers                              |  |  |
| (m) Wage indexes   |                                    | (n) Other indicators pr                  | roduced:  |  |  |
| ☐ Simple unweighted index of   | f growth                           |  |   |  |  |
| ☐ Laspeyres index with fixed o   | occupational employment weig       | ghts                                     |   |  |  |
| ☐ Laspeyres index with indust  | rial employment weights            |  |   |  |  |
| Other wage index:  |                                    |  |   |  |  |
|  |                                    |  |   |  |  |
| H4. The above indicators are calculated for all workers covered                |                                    |  |   |  |  |
| ○Yes   |                                    |  |   |  |  |
| ○ No, to a subset:   |                                    |  |   |  |  |
|  |                                    |  |   |  |  |

| <b>H5.</b> Links to Laborsta series: Statistics from this survey are presented in the following LABORSTA series        |      |     |  |  |  |
|--|------|-----|--|--|--|
| 2E - Paid employment by economic activity  |      |     |  |  |  |
| ☐ 2F - Paid employment in manufacturing  |      |     |  |  |  |
| 4A - Hours of work by economic activity  |      |     |  |  |  |
| 4B - Hours of work in manufacturing  |      |     |  |  |  |
| 5A - Wages by economic activity  |      |     |  |  |  |
| 5B - Wages in manufacturing  |      |     |  |  |  |
| 6A - Labour cost in manufacturing  |      |     |  |  |  |
| OI - Hours of work and wages in detailed occupations (October Inquiry)   |      |     |  |  |  |
|  |      |     |  |  |  |
| <b>H6.</b> The statistics published in LABORSTA have the same coverage and follow the same definitions described above | ○Yes | ○No |  |  |  |
| If <b>no</b> , the main differences are as follows:  |      |     |  |  |  |
|  |      |     |  |  |  |
| I. Historical information  |      |     |  |  |  |
| I1. Main changes in this survey since 1990 that have led to breaks in the series                                       |      |     |  |  |  |
|  |      |     |  |  |  |
| I2. Additional comments on the survey  |      |     |  |  |  |
|  |      |     |  |  |  |
| Additional comments regarding the questionnaire  |      |     |  |  |  |
|  |      |     |  |  |  |

THANK YOU FOR COMPLETING THIS QUESTIONNAIRE