



TENTH ITEM ON THE AGENDA

Other financial questions

Governing Body documents

1. Following the discussion held at the 282nd (November 2001) Session of the Governing Body, with regard to the style and distribution schedule of papers presented to the Governing Body, a number of initial steps have been taken towards the continuous improvement of the service provided.
2. New procedures and disciplines have been introduced to support both the timely production and distribution of papers as well as their reduction in size, without quality being affected; moves have been taken to strengthen the cooperative relationship between the document service and author units; a review of the existing report-writing training programme has been initiated; and investigation into the necessary planning, tracking and reporting tools continues.
3. In the light of the aforementioned discussion, any future proposals for change in document style will be pursued on a considered basis, and in close consultation with the Officers of the Governing Body.

Geneva, 11 February 2002.

Submitted for information.