

**The Republic of the Union of Myanmar**  
**Ministry of Labour, Immigration and Population**  
**Department of Labour**



**CONFIDENTIAL:**      *All information collected in this survey is strictly confidential and will be used for statistical purpose only.*

**ANNUAL LABOUR FORCE SURVEY 2018**

<b>A3</b>	<b>Quarter</b>	<b>1</b>
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Section A. IDENTIFICATION PARTICULARS														
A1. Sample FSU No.														
A4. EA CODE														
A2. Sample Household number											1 to 18			
A5. No. of questionnaires used														
A6. Name of household head														
Address of household														
A7. Mobile/Phone number														
A20. Total number of household members														
INTERVIEWER VISITS														
Visit				Date		Starting Time		Ending Time		Result*				
First				A8			A9			A10			A11	
Final				A12			A13			A14			A15	
*Code: 1=Completed, 2=No household members at home/no competent respondent, 3=Entire Household absent for extended period of time, 4=Refused, 5=Household not traceable,6=Not completed 9=Other.....														
				SURVEY PERSONNEL				DATA MANAGEMENT						
				Interviewer		Supervisor		Data Clerk		Data Manager				
Name														
Telephone/Mobile														
Signature														
<b><u>Note/Remark</u></b>														

## Section B. Household composition and demographic characteristics, Education level

For all usual members of the household unless any mention for special age.

Person no.	Can you please give me the full names of all persons who are part of this household, starting with the head of the household?	What is your relationship to head of the household?	Are you male or female?	How old were you at your last birthday?	For age 5+	For age 5+		For age 14+	
					Can (NAME) read and write a short simple sentence with understanding in any language?	What is the highest level of education that you completed?	Are you currently attending school?	Have you successfully completed any technical/ vocational Course during the last 12 months?	What is your marital status?
		1= Head ofhousehold 2= Husband/Wife 3= Son / Daughter 4=brother/ sister 5= Daughter-in-law/ son-in-law 6=Grandchild 7= Niece/ Nephew 8=Parent/Parent-in-law 10=Other relative 11=Non-related	1= Male 2= Female	(Write 0 if less than one year of age)	1=Yes 2=No	1=Never Attended 2=less than primary 3=Primary 4=Middle 5=High School 6= Under graduate diploma 7 =Bachelor degree and above	1=Yes 2=No	1=Yes 2=Not completed 3= never attended <b>any</b>	1= Single/ never married 2= Married 3=Separated 4=Divorced 5= Widowed
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
<p align="center"><u>Note/Remark</u></p>									

## Section C. Identification of current activities and employment

For persons aged 5 years and above

Person no. in B1	Age (years)	Person number of the household member who provided answers	In the last week, that is from last (Monday) up to (Sunday), did you do any work for a wage, salary, commission, tips or any other pay even if only for one hour?  1=Yes → <b>D0</b> 2=No	In the last week, did you run or do any kind of farming or other business, alone or with others, to generate income, even if only for one hour? <i>E.g.: growing produce or raising animals for sale, making things for sale, buying and reselling things, providing services for pay</i> 1=Yes → C4 2=No	In the last week, did you help unpaid in a family business, even if only for one hour? 1=Yes 2=No → C6	Was this work in agriculture or fishing, including forestry and livestock rearing? 1= Yes 2= No → <b>D0</b>	In general, are the products obtained from this activity for sale/exchange or for family use?  <i>Code 5</i>	In the last week, were you absent from a paid job or a business, including a family business, to which you will return? <i>(Waiting for a new job to start does not count as temporary absences.)</i> 1= Yes 2= No → G1	Why were you absent from your work in the last week?  <i>Code 7</i>	Including the time that you have been absent, will you return to that same work?  <i>(See codes below)</i>  <i>Code 8</i>	Do you continue receiving an income from your job during this absence?  1= Yes 2= No → G1a
B1	B5	C0	C1	C2	C3	C4	C5	C6	C7	C8	C9
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											

**C5 Code:**  
1= Only for sale/exchange → **D0**  
2= Mainly for sale/exchange → **D0**  
3= Mainly for family use  
4= Only for family use

**C7 Code:**  
1= Shift work, flexi time, → **D0**  
2= Holiday/vacation → **D0**  
3= Sickness → **D0**  
4= Maternity/paternity/annual leave → **D0**  
5= Study or training  
6= Other personal reasons (care for family, civic duties, ...)  
7= Problems with transport, equipment, etc.  
8= Bad weather  
10= Temporary reduction in clients, work break  
11= Strike or labour dispute  
12= Long-term disability  
13= Off season → G1  
14= Waiting for new job → G1  
99= Other reason (specify-----)

**C8 Code:**  
**READ**  
1= Within 3 months or less → **D0**  
2= After 3 months  
**DO NOT READ**  
3= Not sure to return

## Section D: Characteristics of the current main job/business activity and income

*For employed persons aged 5 years and above*

Person no. in B1	Age (years)	In the last week, did you have one or more jobs or businesses, even if you were temporarily absent?  1= Only 1 job/business 2= More than 1 job/business	IF D0=2 read: Thinking about the job/business in which you usually work the most hours...  What is the main activity of your establishment or business where you worked?  <i>Examples: Hotel accommodation, retail sell of groceries, custom tailoring of garments, growing rice, repair of electrical equipment</i>  For domestic workers in private household, write "domestic service"; for household farming write "farm"				What kind of work do you usually do in your main job/business or what is your main occupation in this establishment or business?  Write the job title, if any  <i>Examples: Farmer, trishaw puller, fisherman, primary school teacher, market food seller, tuition/coaching teacher</i>			
			i) Main activity: ii) Name of establishment, if any:	ISIC			i) Occupational title/description ii) Main tasks/duties	ISCO		
B1	B5	D0	D1				D2			
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
<u>Note/Remark</u>										

Person no. in B1	Age (years)	Do you work in... (READ)	Is the business/ farm where you work registered with any national businesses regulatory authority? (Record all that apply, <b>up to 3</b> )			How long have you worked for this employer/ this business or activity?
		1= Government/Public→D5 2= Cooperative→D5 3= Joint venture owned by national and foreign companies→D5 4= Joint venture owned by public and foreign company→D5 5= Joint venture owned by public and national company(s)→D5 6= Private, including household business owned by national(s) 7= Private, including household business owned by foreigner(s) 8= Private households (employing domestic workers)→D5 9= Other (specify---)	<i>Registered:</i> 1=Ministry of Planning and Finance 2=Ministry of Commerce 3=Ministry of Hotel & Tourism 4=Ministry of Health and Sport 5=City Development Committee 6= Other Line Ministry/ Committee/Organization) (specify)  <i>Not registered:</i> 7=No registration required 8 =In the process of registration 10 = Not registered 99 =Don't know			
B1	B5	D3	D4a	D4b	D4c	D5
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
<div style="text-align: center;"><b><u>Note/Remark</u></b></div>						

Person no. in B1	Age (years)	Where do you mainly undertake your work?	In this job are you...? <i>Employee</i> 1=Permanent/regular Employee 2=Casual Employee 3=Paid apprentice/intern <i>Working as an...</i> 4=Employer (with regular employees) →D21 5=Own-account worker (without regular employees)→D21 6=Helping without pay in a household / family business →D24	Are you employed on the basis of a written contract or an oral agreement?  1=Written contract 2=Oral agreement 3=Don't know→D11	Is the contract or agreement of...?  1=Limited duration / temporary 2=Unlimited duration / permanent →D11 3=Don't know →D11	Why is the contract or agreement of limited duration/ temporary?  <i>Code 10a.</i>	What is the duration of your contract or agreement?  <i>Code 10b.</i>	Does your employer pay contribution to pension or pay gratuity for you?  <i>(Please see codes below)</i>	Do you get paid annual leave?  1= Yes 2= No
B1	B5	D6	D7	D8	D9	D10.a	D10.b	D11	D12
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
<u>D6 Code:</u> 1=Inside your home 2=Work space next to/in front of home  <i>Away from home</i> 3=Private house of employer/client 4=At fixed location with permanent structure 5=At fixed location with temporary structure/kiosk/stall 6=At fixed location but without any structure 7=Without fixed location (street vendors, etc.) 8=Farm, agricultural plot, sea, river, construction sites 9=Other ( specify--)			<u>D10a Code:</u> 1= On-the job training, internship 2= Probation period 3= Seasonal work 4= Occasional/ <b>casual</b> / daily work 5= Public employment programme 6= Work for a service or specific task <b>7= Short-/Fixed-term contract</b> 9= Other (specify)			<u>D10b Code:</u> 1= Daily agreements 2= More than 1 day but less than 1 month 3= One month to less than 3 months 4= Three months to less than 6 months 5= 6 months to less than 12 months <b>9= Other (Specify)</b>		<u>D11 Code:</u> <i>Yes</i> 1=Civil / Military Service Pension Scheme 2=Other non-contributory pension scheme including lump sum retirement benefit 3=Contributory pension scheme incl. lump sum retirement benefit 4=No 5=Don't know	

Person no. in B1	Age (years)	Do you get paid sick leave in case of illness, injury or maternity?	Do you get medical benefits (medical and financial benefit for unfit, maternal and injury at work) from your employer?	The last time when you were paid in this job, did you receive...	The last time you were paid, how much did you receive?			What period did this payment cover?	How many days did you work in your job during that payment period?
		<i>Yes</i> 1= Illness/ injury only 2= Maternal/ paternal benefits only 3= Both illness/injury & maternal/paternal benefits 4= No 5= Don't know	1= From social security scheme 2= Employer directly provide 3= No 4= Don't know	1= Only cash pay 2= Only products, housing, food, etc. 3= Both cash pay and products, housing, etc.	Only cash (Kyat)	Only products, etc. (Kyat)	Total (Kyat)		
B1	B5	D13	D14	D15	D16a	D16b	D16c	D17	D18
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**Note/Remark**

Person no. in B1	Age (years)	Does <b>the</b> employer provide you with free or subsidized...? If all the responses from D19a to D19e are 2, Please go to→ D24					During the last month, if you had to pay for these goods and services received, how much would it cost <b>you</b> ? (Kyat)	During the last month, how much did you earn in your main business activity? (Kyat)	During the last month, did you take any products from your main business or activity for the household's own use?  1= Yes 2= No→D24	If you had to pay for those goods, how much would it cost you? (Kyat)
		Housing (House/ apart- ment/ hostel) 1= Yes 2= No	Food and/or drinks 1= Yes 2= No	Transport (vehicle, fuel, bus ticket, ferry) 1= Yes 2= No	Clothing (other than uniforms) 1= Yes 2= No	Others 1= Yes 2= No				
B1	B5	D19a	D19b	D19c	D19d	D19e	D20	D21	D22	D23
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

**Note/Remark**



Person no. in B1	Age (years)	How many days did you work in the last month in this main job or business?	How many hours did you actually work in the last week in this main job or business?	How many hours do you usually work in a week in this main job or business?	For employed persons age 5-17		
					During the last week when did you usually work in your main job?  1=early morning (from 3 am) 2=during the day (6am-6pm) 3=In the evening/ night(after 6pm) 4= During the day and evening/ <b>night</b> 5=On the week-end 6=Sometimes during the day, sometimes in the evening	In your working environment, are you exposed to dust, fumes, fire, gas, flames, loud noise or vibration, extreme cold or heat, dangerous tools(knives etc.), work underground, work at heights, work in water/lake/ sea/ river, workplace too dark or confined, insufficient, ventilation, chemicals (pesticides, glues, etc.), explosives, other things (lifting weights etc.)?  1=Yes 2=No	In your working environment, are you subjected to the following treatments at work or by customers:  Constantly shouted at, repeatedly insulted, beaten, physically hurt, touched or done things to you that you do not want and others?  1=Yes. 2=No
B1	B5	D24	D25	D26	D27	D28	D29
1							
2							
3							
4							
5							
6							
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10							
<b><u>Note/Remark</u></b>							

## Section E: Characteristics of the secondary job / business activity in the last 7 days

For employed persons aged 14 years and above

Person no. in B1	Age (years)	<u>Interviewer. CHECK D0:</u>  Can I confirm that you had another job/ business in the last 7 days?  1= Yes 2= No → F3	Considering your second job/ business, what is the activity of your establishment or business in this job?  <u>Interviewer:</u> Write the activity below above boxes  ISIC	What is your work/ occupation in this job?  <u>Interviewer:</u> Write the occupation below above boxes  ISCO	In this job/ activity are you.....?  Code 4	How many days did you work in the last month in this job?	How many hours did you actually work in the last week in this job?	How many hours do you usually work in a week in this job?
B1	B5	E1	E2	E3	E4	E5	E6	E7
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

E4 Code:

Employee

1= Permanent/ regular Employee

2= Casual Employee

3= Paid apprentice/ intern

Working as an...

4= Employer (with regular employees)

5= Own-account worker (without regular employees)

6= Helping without pay in a household / family business

Note/Remark

## Section F. Underemployment

*For employed persons aged 14 years and above*

Person no. in B1	Age (years)	Do you have any other paid job or business in addition to your main and secondary job/business?  1= Yes 2= No→F3	How many hours do you usually work in a week in all other jobs or businesses?	Would you want to work more hours than you usually work, provided the additional hours are paid?  1= Yes 2= No→F5	If an opportunity for additional work became available, could you start working more hours within the next 30 days?  1= Yes 2= No	To what extent are you satisfied with your main job?  1= Very satisfied 2= Somewhat satisfied 3= Mutual 4= Somewhat unsatisfied 5= Very unsatisfied	Would you like to change your current employment situation?  1= Yes 2= No →END	Why would you like to change your employment situation?  <i>Code 7 →END</i>
B1	B5	F1	F2	F3	F4	F5	F6	F7
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

F7 Code:

1= Present job is temporary/short term  
2= Wage/ salary in present job is low  
3= To make better use of skills  
4= To work more hours  
5= To commute to work place is not convenient  
6= To change location of workplace  
7= To have job security  
8= To work fewer hours  
10= To improve working conditions  
99= Other (specify)

**Note/Remark**

## Section G. Job search

For persons not employed in the last 7 days and aged 14 years and above

Person no. in B1	Age (years)	During the last 4 weeks, that is from [DATE] up to last week, did you look for a job or try to start a business?	Or did you try to do anything to find any kind of work to generate income, even if small or casual jobs?	What did you do in the last 4 weeks to find a job or try to start a business?  <i>(Multiple choices: up to 3. Interviewer: READ. Please record the main one as first, then the others)</i>	Even though you did not look for work in the last 4 weeks, do you want to work for pay or profit?	What was the <u>main</u> reason why you did not seek work or try to start a business during the last 4 weeks?	How long have you been without work and trying to find a job or start a business?  1= Less than 3 months 2= 3 months < 6 months 3= 6 months < 12 months 4= 1 year < 3 years 5= 3 years < 5 years 6= 5 years or more 7= Don't know	If an opportunity to work for pay or to start a business became available, could you have started working ... ?  1= In the last week → <b>END</b> 2= Within the next two weeks → <b>END</b> 3= No	What is the main reason why you do <u>not want</u> or you are <u>not available</u> to work?  <i>Code 7 → END</i>
B1	B5	G1a	G1b	G2	G3	G4	G5	G6	G7
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**G2 Code: READ**

*For Business*

1= Looked for land, building, machinery or equipment or raw materials  
2= Arranged for financial resources  
3= Applied for license or permit

*For Employment*

4= Applied/contacted organizations/employers  
5= Checked at work sites, shops, markets, etc.  
6= Placed or answered job advertisements  
7= Sought assistance of friends or relatives  
8= Registered with Labour Exchange Office  
10= Took a test or interview  
11= Social media (Facebook, internet, etc.)  
12= No Method (confirms no job search)  
99= Other (specify)

**G4 Code:**

1= Found work but waiting to start  
2= Awaiting replies to earlier enquiries → G6  
3= Awaiting for the season to start → G6  
4= Attended school/training courses → G6  
5= Family responsibilities or housework → G6  
6= Illness, injury or disability → G6  
7= Too young/old to find work → G6  
8= Does not know where to look for work → G6  
10= Lacks employers' requirements (skills, experience, qualifications) → G6  
11= No jobs available in the area → G6  
99= Other reasons (specify) → G6

**G7 Code:**

1= In school/ training  
2= Housework/ family responsibilities  
3= Illness, injury, disability  
4= Retired,  
5= Too old for work  
6= Off-season  
7= Working conditions not acceptable  
8= Engaged in subsistence farming/fishing  
9= Other (specify)

After this section, ask for next household member. If there is no more household member, the questionnaire is finished.  
Say thank to the respondent.

**"Thank you for your kind participation. This information is very useful for the labour market policies."**